

**SHOREWOOD-TROY PUBLIC LIBRARY
BUILDING COMMITTEE MEETING
Meeting Room A
February 9, 2023
6:30 pm**

The Building Committee Meeting was called to order at 6:30 p.m. on February 9, 2023, by President Thomas Novinski.

BUILDING COMMITTEE MEMBERS PRESENT:

1. Thomas Novinski
2. Tracy Caswell

BUILDING COMMITTEE MEMBERS ABSENT: Bob Stahl

STAFF PRESENT:

1. Jennie Mills, Director
2. Shalyn Rodriguez, Assistant Director
3. Cindy Norman, Finance Clerk

GUESTS:

1. Brett Mitchell, Ethos Workshop via Zoom
2. Karen Voitik

CHANGES/ADDITIONS TO AGENDA: NONE

APPROVAL OF MINUTES:

Due to Treasurer Bob Stahl being absent and Trustee Tracy Caswell having to abstain, the approval of the January 12, 2023 minutes was moved to next month's meeting.

COMMENTS FROM THE PUBLIC: None

OLD BUSINESS: None

NEW BUSINESS:

- a. Wunderlich Doors provided the board with an updated quote to cover prevailing wage. The quote went from \$14,358 to \$15,408.82. President Tom Novinski moved to approve the new quote. Trustee Tracy Caswell seconded and the motion passed via a majority vote.
- b. Diversify+ will honor their original bid of \$5,370 to tile the upstairs bathroom. Trustee Tracy Caswell moved to authorize spending \$5,370 of the remaining

\$6,078 in funds to tile the upstairs bathroom floor. President Tom Novinski seconded, and the motion passed via a majority vote.

OTHER BUSINESS:

- a. Director Mills informed the Building Committee that Publicity for the Closure will be done through postcards, E-news through Patron Point, bookmarks in holds, signs and banners in the library, all social media outlets, and a press release. The books being checked out have been given extended loan dates, and the Circulation staff have been interacting with the patrons regarding the closure.

Tom Novinski motioned/Tracy Caswell seconded for the meeting to adjourn at 6:50 p.m., with all members present voting "yes."

Respectfully submitted,

Cindy Norman, Finance Clerk