

**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT
BOARD MEETING
November 10, 2022**

The Public Hearing on the Tax Levy Ordinance for FY 2022/2023 for the Shorewood-Troy Public Library District was called to order by the President, Thomas Novinski, at 6:30 p.m. on Thursday, November 10, 2022. The meeting took place in Meeting Room A of the Library located at 650 Deerwood Dr., Shorewood, IL 60404.

ROLL CALL:

TRUSTEES PRESENT:

- | | |
|--------------------|------------------|
| 1. Thomas Novinski | 2. Phil Besler |
| 3. Vito Schultz | 4. Tracy Caswell |
| 5. Arthetta Reeder | 6. Karen Voitik |

Bob Stahl arrived at 6:34 pm

ABSENT: None

STAFF PRESENT:

Jennie Mills, Director
Shalyn Rodriguez, Assistant Director
Cindy Norman, Finance Clerk

Vice-President Phil Besler motioned and Trustee Arthetta Reeder seconded for the Public Hearing to adjourn at 6:59 p.m. A roll call was taken and the motion passed with all member voting "yes".

The regular meeting of the Shorewood-Troy Public Library Board of Trustees was called to order by the President, Thomas Novinski, at 7:00 p.m. on November 10, 2022.

ROLL CALL:

TRUSTEES PRESENT:

- | | |
|--------------------|------------------|
| 1. Thomas Novinski | 2. Phil Besler |
| 3. Vito Schultz | 4. Tracy Caswell |
| 5. Arthetta Reeder | 6. Karen Voitik |
| 7. Bob Stahl | |

ABSENT: None

STAFF PRESENT:

Jennie Mills, Director
Shalyn Rodriguez, Assistant Director
Cindy Norman, Finance Clerk

VISITORS PRESENT: Joe Martin (Brian Zabel & Associates) via zoom

CHANGES/ADDITIONS TO AGENDA: NONE

APPROVAL OF MINUTES:

Trustee Vito Schultz moved that the minutes of the regular meeting on October 13, 2022 be approved. Secretary Karen Voitik seconded the motion and it was passed with all members voting "yes".

Treasurer Bob Stahl moved that the minutes of the special meeting on November 1, 2022 be approved. Trustee Vito Schultz seconded the motion and it passed with all members voting "yes".

COMMENTS FROM THE PUBLIC: None

TREASURER'S REPORT:

Cash on Hand Beginning of October 2022	\$1,229,918.05
Cash received during October 2022	62,709.60
Disbursements	<u>(126,899.81)</u>
Cash on Hand End of October 2022	\$1,165,727.84

Location and Denomination of Cash

Petty Cash	\$ 300.00
General Fund Checking – Chase	5,885.20
Money Market Fund – Chase	418,676.49
Money Market Fund – Old Plank Trail	177,986.40
Payroll Account – Chase	33,503.70
License Plates – Chase	617.64
Money Market – Old Plank Trail	28,786.35
PMA Financial CD80197	<u>499,972.06</u>
TOTAL	1,165,727.84

APPROVAL AND PAYMENT OF BILLS:

Trustee Vito Schultz moved that the bills presented for payment be approved. Vice President Phil Besler seconded the motion. A roll call vote was taken and the motion passed with all Trustees present voting "yes".

LIBRARIAN'S REPORT:

- a. Director's Report with personnel – Jennie Cisna Mills
 - Director Mills informed the board that the ejector pump in the basement had failed and a new one had to be installed.
 - Director Mills informed the board that she will be out on medical leave beginning November 14th to approximately December 12th.
- b. Department Heads

OLD BUSINESS: None

NEW BUSINESS:

- a. The board tabled honoring Gina Rolando, Children's Assistant, for her first anniversary at the library due to Gina being unable to attend. It was moved to the December meeting.
- b. Joe Martin from Brian Zabel & Associates joined the meeting via Zoom to present highlights of the FY22 audit and take any questions the board may have. Treasurer Bob Stahl

- motioned to approve the audit and Trustee Tracy Caswell seconded. A roll call was taken and the motion passed with all Trustees present voting “yes”.
- c. Trustees approved Ordinance 22-3 Tax Levy Ordinance for 2022/2023 for a total of \$1,353,557. Trustee Vito Schultz motioned to approve the Ordinance and Secretary Karen Voitik seconded. A roll call was taken and the motion passed with all Trustees present voting “yes”.
 - d. Trustees approved the Annual Treasurer’s report for FY22. Vice-President Phil Besler motioned to approve the report and Treasurer Bob Stahl seconded. A roll call was taken and the motion passed with all Trustees present voting “yes”.
 - e. Trustees approved submission of Per Capita Grant application to the IL State Library. Vice-President Phil Besler motioned to approve the submission and Trustee Arthetta Reeder seconded. A roll call was taken and the motion passed with all Trustees present voting “yes”.
 - f. Trustees approved selecting Ancel, Glink as legal representation for the Library. Vice-President Phil Besler motioned to select Ancel, Glink and Secretary Karen Voitik seconded. The motion passed via majority. Trustee Tracy Caswell abstained.
 - g. Trustees approved paint colors SW6257 Gilbrater for the steel doors, “Gray Screen” for the main upstairs walls, and “In the Navy” for the pop wall. Secretary Karen Voitik motioned to approve the paint colors and Trustee Vito Schultz seconded. The motion passed via majority vote. Trustee Tracy Caswell dissented.

OTHER BUSINESS:

Vice-President Phil Besler motioned/Trustee Tracy Caswell seconded for the meeting to adjourn at 7:23 p.m. with all members present voting yes.

Respectfully submitted,
Cindy Norman, Finance Clerk