

AGENDA
SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Meeting Room A

Building Committee Meeting
March 7, 2024 6:30 pm

1. Welcome
2. Call to order and roll call
3. Changes/Additions to the Agenda
4. Approval of Minutes from the January 17, 2024 Building Committee Meeting

5. Comments from the Public

MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.

6. Old Business

7. New Business

- a. Approve Additional Services Proposal from Ethos Architecture for Parking Lot Planning
(Action)

8. Other Business

9. Adjourn

Any individuals requiring special accommodations as specified by the Americans with Disabilities Act are requested to notify the Shorewood-Troy Public Library District Director at 815-725-1715 at least 24 hours in advance of the meeting date.

For further information regarding this meeting agenda, please contact:

Jennie Cisna Mills, Director
Shorewood – Troy Public Library District
650 Deerwood Dr., Shorewood, IL 60404
815-725-1715, jmills@shorewoodtroylibrary.org
SHOREWOOD-TROY PUBLIC LIBRARY
BUILDING COMMITTEE MEETING
Meeting Room A
Shorewood Troy Library,
650 Deerwood Dr.
Shorewood, IL 60404

The Building Committee Meeting was called to order at 6:30 p.m. on January 17, 2024, by President Thomas Novinski.

BUILDING COMMITTEE MEMBERS PRESENT:

1. Thomas Novinski (6:37 pm)
2. Karen Voitik
3. Vito Schultz

STAFF PRESENT:

1. Jennie Mills, Director

OTHER TRUSTEES:

1. Robert Stahl

GUESTS:

1. Bret Mitchell, Ethos Workshop

CHANGES/ADDITIONS TO AGENDA: NONE

COMMENTS FROM THE PUBLIC: None

OLD BUSINESS: None

NEW BUSINESS:

- a. **Change to parking lot design due to boundary line change** – Due to the Village assuming ownership of the private road, the boundary lines of the lot have shifted. The parking lot design will have to shift, too. Additionally, the Village would like to leave some space in the boulevard area for sidewalks. Bret is suggesting a design that would eliminate the entrance on the private road, leaving only the entrance/exit on Deerwood. This would necessitate a change in the parking design, making it more of a square design, but it would allow for it to be 18 spaces instead of 15 spaces. Committee members inquired if there would still be room to back up and turn around in the area; Bret assured the Committee that there would be. There would also be room for snow plows to maneuver. It would also eliminate about \$10,000 in costs by lowering the cost of curb cuts in the other exit. Bret provided cost estimates for both the new parking lot and the existing parking lot, with a 25% contingency plan built into the budget. The expenses are under the anticipated budget. Landscaping has not had cost estimates done yet, but should also fall into budget expenses. Vito motioned/Karen seconded to recommend to the Board that the parking lot re design be recommended to the full board for approval to move forward to the Planning and Zoning Commission. All Building Committee members voted 'yes,' passing the motion.

OTHER BUSINESS: No other business

Karen motioned to adjourn at 7:12 pm; Vito seconded. The meeting was adjourned.

Respectfully submitted,

Jennie Mills, Director



March 1, 2024

Ms. Jennifer Cisna Mills, Director
Shorewood-Troy Public Library
650 Deerwood Drive
Shorewood, Illinois 60404

**RE: Additional Services Proposal for Architectural and Engineering Services
Parking Lot Reconstruction, New Parking Lot, and Associated Construction**

Dear Jennie:

As previously discussed, we contacted our consultants to determine the additional costs associated with the change in the new parking lot design and associated construction. Listed below are the additional costs including the previously approved civil/surveying work for the plat of dedication.

Plat of Dedication – Civil Engineering and Surveying

Prepare a Plat of Dedication for the proposed 50' right-of-way along the east line of the parcel.

Lump Sum Fee: \$800.00

Site Plan Revisions

Revise the overall Site Improvement Plans to reflect the changes to the site geometry based on the Village's request for right-of-way and the library's change in current and future parking requirements. **Civil**

Engineering Lump Sum Fee: \$2,900.00

Electrical Engineering Lump Sum Fee: \$500.00

Landscape Design Lump Sum Fee: \$1,200.00

Architectural Design Lump Sum Fee: \$1,200.00

Total Additional Services Amount is **\$6,600.00**.

If the above Additional Services are acceptable, please print, sign and date this letter below and email it back to our office.

Thank you!

ETHOS WORKSHOP ARCHITECTS

A handwritten signature in black ink, appearing to read "Bret Mitchell".

**Bret D. Mitchell, AIA, NCARB
Managing Principal**

Approved By (Print Name) (Signature) Date