

**SHOREWOOD-TROY PUBLIC LIBRARY
BUILDING COMMITTEE MEETING
Meeting Room A
Shorewood Troy Library,
650 Deerwood Dr.
Shorewood, IL 60404
May 6, 2024, 6pm**

The Building Committee Meeting was called to order at 6:00 p.m. on May 6, 2024, by President Thomas Novinski. Roll call was conducted with all members present.

BUILDING COMMITTEE MEMBERS PRESENT:

1. Thomas Novinski
2. Karen Voitik
3. Vito Schultz

STAFF PRESENT:

1. Jennie Mills, Director

OTHERS PRESENT:

Bret Mitchell, Ethos Workshop Architects

CHANGES/ADDITIONS TO AGENDA: NONE

APPROVAL OF MINUTES FROM THE BUILDING COMMITTEE MEETING ON MARCH 7TH, 2024:

Vito moved, Karen seconded. All voted 'Yes' to approve.

COMMENTS FROM THE PUBLIC: None

OLD BUSINESS: None

NEW BUSINESS:

- a. **Approve Bid Documents for Parking Lot Work** – Bret showed revised plans to account for the snow storage required by the lease with Michas. Plantings were moved back by 5 feet to accommodate. Landscape planter will be required as part of the bid package to provide a 1-year warranty on all plantings; the bid will also be written to give an option to add one year of care to require watering. Bret provided a list of contractors that the bids will be sent to in addition to the legal posting. The legal ad should be ready by the end of the week. It will be posted once the attorney approves. Bid openings will be done at the Library by June 6th or 7th, with the Building Committee reviewing at 6 pm on June 13th. The Board will approve formally at their Board meeting on the same evening. Vito

moved/Karen seconded to release the bids pending approval by the attorney. A roll call vote was taken, with all members voting 'yes.'

- b. **Exterior Steel Repair and Repainting work.** This is for the steel beams at the pillars outside. This work is estimated to take approximately a week. Bret provided a list of contractors are approved to submit proposals; he believes that many of the contractors may also submit proposals for the exterior sealing work as well. The Steel repair work should be less than \$25,000, but multiple proposals will be sought. The Building Committee will review the proposals on June 13th, with the Board fully approving on June 13th.
- c. **Exterior Sealant (Caulk) Work**—This is work to replace or shore up the exterior caulking in the brick and around the building's windows and doors. Bret provided a list of contractors that are approved to submit proposals; he believes that many of the contractors may also submit proposals for the steel work as well. The sealant work should take about a week. The sealant work should be less than \$25,000, but multiple proposals will be sought. The Building Committee will review the proposals on June 13th, with the Board fully approving on June 13th.

OTHER BUSINESS: No other business

Vito motioned to adjourn at 6:16 pm; Karen seconded. The meeting was adjourned. The next Building Committee Meeting will be at 6 pm on Thursday, June 13th.

Respectfully submitted,

Jennie Mills, Director