

### **Teen Space Usage Policy**

The Shorewood-Troy Public Library's Teen Space is an area where library patrons aged 12-18 can read, study, do homework, use computers for appropriate educational and recreational purposes, and engage in other library-appropriate activities.

To keep the Teen Space open to all teen users, we ask that all patrons who use the space adhere to the policies outlined in the Shorewood-Troy Library Code of Conduct. Listed below are guidelines specific to using the Teen Space:

The Teen Space will be saved for teens during the following hours:

Monday-Thursday: 3pm – 8 pm

Friday: 3pm – 5pm

Saturday and Vacation/Holidays: All Day

Seating in the Teen Space is reserved for patrons aged 12-18. If you do not appear to be that age, you may be asked to move to another area of the library when school is not in session. All patrons are encouraged to browse the teen collection for books and displayed items. Guardians and siblings are allowed in the teen space if accompanied by a teen or when browsing materials. Signs indicate the age group permitted in this area and restrict other users.

Tutors are encouraged to use other appropriate spaces in the building to meet with students to ensure that the Teen Space tables and computers are primarily available for teens to study and socialize.

The teen collection includes board games, a Switch, and office supplies intended for patrons aged 12-18. The Library strives to reach this entire age group, and what is appropriate for an 18-year-old may not be for a 12-year-old. Parents are encouraged to talk to their teens about what they are reading.

All library patrons must follow the Shorewood-Troy Public Library Code of Conduct. The following behaviors are not permitted in the library:

Violence

Excessive Noise

Disruptive public displays of affection

Vandalism and destruction of library property

Violation of any of the rules above or anything from the Library Code of Conduct will be handled in the following way:

*The patron will be asked to stop the behavior. If the behavior continues, they will be warned again that they will be asked to leave if the behavior continues. After the second warning, the patrons will be asked to leave the Library for the day.*

Patrons may be asked to leave the library at the discretion of any staff member if the situation mandates. If necessary, the police will be contacted.

Approved by Board Action 8/08/2024