

**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT  
BOARD MEETING  
July 24, 2024**

The regular meeting of the Shorewood-Troy Public Library Board of Trustees was called to order by the President, Thomas Novinski, at 6:00 p.m. on July 24, 2024. The meeting occurred in Meeting Room A of the Library at 650 Deerwood Dr., Shorewood, IL 60404.

**ROLL CALL:**

**TRUSTEES PRESENT:**

- |                  |                                |
|------------------|--------------------------------|
| 1. Karen Voitik  | 2. Vito Schultz                |
| 3. Krysten McGee | 4. Bob Stahl (left at 6:03 pm) |
| 5. Tom Novinski  |                                |

**STAFF PRESENT:**

Jennie Mills, Director

**VISITORS PRESENT:** Paul Mills, serving as recorder

Bret Mitchell, Architect

Kathy Parker of Kathy Parker Consulting

**CHANGES/ADDITIONS TO AGENDA:** None

**COMMENTS FROM THE PUBLIC:** None

**OLD BUSINESS:**

- a. None

**NEW BUSINESS:**

- a. **Authorize the lowest responsible bid from Concord-OVC-JV at \$421,185.** Bret Mitchell went over the tabulation sheet with the Board. There were four bids received, but only the Concord-OVC-JV bid was fully responsible with respect to meeting the DCEO requirements for Minority-Owned and Women-Owned Business Enterprises. President Novinski discussed that the Building Committee had discussed that value engineering would not reduce the project much and that the existing parking lot still needed to be fully repaired. There is a CD that can be cashed to cover the overage. Paying the overage isn't much different than what the Library put in towards the cost of the remodeling project for the upper level. Bob motioned to approve awarding the bid to Concord/Karen seconded. In a roll call vote, all present voted 'yes.'
- b. **Authorize Bret Mitchell, the library's architect, to begin the process of value engineering the project to lower costs.** Bret suggested three potential ways to value engineer the project: 1) to not do the work on the existing parking lot (rejected by the Board because the existing parking lot needs to be redone), 2) reduce the work on electrical by not doing wiring for future charging stations, etc. (likely to only to reduce costs by about \$5,000 – not significant and would force a rebid) and 3) to work with the Village to reduce plantings (the

Village is unlikely to reduce plantings). Vito moved/Karen seconded to table this item. All voted 'yes' to table.

- c. **Authorize Adam Simon, the Library's Attorney, to begin vetting Concord-OVC-JV and contractual agreements.** Vito moved/Karen seconded. All voted 'yes.' Bob left at 6:03 pm.
- d. **Kathy Parker presented the Library Goals in rough draft form.** These goals 'popped' as commonalities between the staff and board responses. Jennie will refine the document, discuss it with the staff at Staff Day, and bring it back to the Board at the August Board meeting. Krysten noted that the library building turning 40 in 2025 and the library district turning 50 in 2026 are both important milestones, which can be used as goal-posts to fundraise around. Jennie will talk with a couple of librarians that she knows (Alissa Williams and Amanda McKay), who both have strong foundations at their libraries, about how their library started their foundations and bring one of them in to discuss with the Board this winter. A Mission Statement was also crafted, **"Connecting Our Community Through Knowledge and Learning."** Jennie will bring back a refined goals document and the mission statement to the August meeting.

OTHER BUSINESS:

- a. None.

Vice President Schultz moved, Secretary Voitik seconded, that the meeting be adjourned at 7:10 p.m., with all members present voting yes.

Respectfully submitted,  
Jennie Mills, Library Director