

**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT
BOARD MEETING
October 10, 2024**

The regular meeting of the Shorewood-Troy Public Library Board of Trustees was called to order by the President, Thomas Novinski, at 7:00 p.m. on October 10, 2024.

Treasure Stahl motioned/Secretary Voitik seconded to allow Trustee Caswell to attend the meeting via Zoom due to illness. There were enough trustees physically present to allow for a quorum. The motion passed with all Trustees present voting 'yes.'

ROLL CALL:

TRUSTEES PRESENT:

- | | |
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| 1. Karen Voitik | 5. Bob Stahl |
| 2. Arthetta Reeder | 6. Krysten McGee |
| 3. Tracy Caswell | |
| 4. Tom Novinski | |

ABSENT: Vito Schultz

STAFF PRESENT:

Jennie Mills, Director
Cindy Norman, Finance Clerk

VISITORS PRESENT: None

CHANGES/ADDITIONS TO AGENDA: None

APPROVAL OF MINUTES:

Secretary Voitik motioned, and Treasurer Bob Stahl seconded, to approve the minutes of the September 12, 2024 meeting. The motion passed, with all Trustees present voting 'yes.' Trustee Caswell and Trustee McGee abstained.

COMMENTS FROM THE PUBLIC: NONE

TREASURER'S REPORT:

Treasure Stahl motioned, and Secretary Voitik seconded, to table the approval of the Treasurer's report as presented due to a discrepancy in the balancing. The motion passed, with all Trustees present voting 'yes'.

APPROVAL AND PAYMENT OF BILLS:

Treasurer Stahl moved that the bills presented for payment be approved. Secretary Voitik seconded the motion. A roll call vote was taken; the motion passed.

CORRESPONDENCE: Comment cards were shared with the board via the board packet. There were five positive comment cards turned in by patrons.

LIBRARIAN'S REPORT:

- a. Director's Report with personnel – Jennie Cisna Mills

- Director Mills reported to the board that Kiwanis donated \$1,000 to the Library.
- The staff pumpkin contest is going on all month and is very much enjoyed by the patrons.
- Outreach has been busy attending many community events.
- Lori, Sarah, Karen, and Jennie are back from the ILA conference. Jennie will be submitting a report to the board.
- Julie is back from the "Back in Circulation" conference and will be submitting a report to Jennie.
- The door count is up compared to the same time period as last year.

b. Department Heads

OLD BUSINESS:

- a. The work on the parking lot has begun. They are working towards a tentative end-of-October completion date.
- b. The furnace was replaced, the steel has been painted, and the re-caulking is finished.

NEW BUSINESS:

- a. Treasurer Stahl motioned/Secretary Voitik seconded to set the TITA Hearing for November 14th at 6:30. The motion passed with all members present voting 'yes.'
- b. Secretary Voitik motioned, and Trustee Reeder seconded, to approve the TITA Notice for Levy Hearing on November 14, 2024. The motion passed, with all members present voting 'yes.'
- c. Secretary Voitik motioned, and Trustee Reeder seconded, to approve Resolution 23-03, "Resolution to Determine the Estimate of Funds." The motion passed, with all members present voting 'yes.'
- d. Director Mills handed out the breakdown of what the board is levying for to all board members.
- e. Treasurer Stahl motioned/Secretary Voitik seconded to approve the Board Meeting Dates in 2025. The regular meeting each month will continue to be on the second Thursday of the month. The motion passed with all members present voting 'yes.'
- f. Treasurer Stahl motioned/Secretary Voitik Seconded to approve the Library Closure Dates in 2025. The motion passed with all members present voting 'yes.'
- g. "Building Community through the Joy of Reading, Learning, and Exploring" was chosen as the new mission statement for the Library after getting feedback from staff and board discussion. Treasurer Stahl motioned/Secretary Voitik seconded to approve the new mission statement. The motion passed with a majority vote. Trustee Caswell abstained.

ANNOUNCEMENTS:

- a. November Agenda Setting: The parking lot will be close to completion by the November meeting.
- b. Levy Hearing is at 6:30 pm on November 14th.

Treasurer Stahl motioned/Secretary Voitik seconded for the meeting to adjourn at 7:17 p.m. with all members present voting yes.

Respectfully submitted,
Cindy Norman, Finance Clerk