

AGENDA
SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Study Room

Building Committee Meeting
November 25, 2024, 4:30pm

1. Welcome
2. Call to order and roll call
3. Changes/Additions to the Agenda
4. Minutes
 - a. September 12, 2024 Building Committee
5. Comments from the Public

MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.
6. Old Business
7. New Business
 - a. Approve Change Order COR #001 for electrical work in the amount of \$10,796.40. **(Action)**
8. Other Business
9. Adjourn

Any individuals requiring special accommodations as specified by the Americans with Disabilities Act are requested to notify the Shorewood-Troy Public Library District Director at 815-725-1715 at least 24 hours before the meeting date.

For further information regarding this meeting agenda, please contact:

Jennie Cisna Mills, Director
Shorewood – Troy Public Library District
650 Deerwood Dr., Shorewood, IL 60404
815-725-1715, jmills@shorewoodtroylibrary.org

**SHOREWOOD-TROY PUBLIC LIBRARY
BUILDING COMMITTEE MEETING
Study Room
Shorewood Troy Library,
650 Deerwood Dr.
Shorewood, IL 60404
September 12, 2024, 6:30 pm**

The Building Committee Meeting was called to order at 6:00 p.m. on September 12, 2024, by President Thomas Novinski. Roll call was conducted with all members present.

BUILDING COMMITTEE MEMBERS PRESENT:

1. Thomas Novinski
2. Karen Voitik
3. Vito Schultz

STAFF PRESENT:

1. Jennie Mills, Director
2. Cindy Norman, Finance Clerk
3. Julie Hornberger, Circulation Manager

OTHERS PRESENT: Bret Mitchell from Ethos Workshop

CHANGES/ADDITIONS TO AGENDA: NONE

APPROVAL OF MINUTES FROM THE BUILDING COMMITTEE MEETING ON JUNE 24, 2024 and July 11, 2024:

June 24, 2024: Vito moved, Karen seconded. All voted 'Yes' to approve.

July 11, 2024: Vito moved, Karen seconded. All voted "Yes' to approve.

COMMENTS FROM THE PUBLIC: None

OLD BUSINESS: None

NEW BUSINESS:

- a. During Johansen and Anderson's annual service call, they uncovered rust and pinhole leaks on the oldest of the five furnaces. This can result in a carbon monoxide risk. Director Mills had two other companies come out, and they both found the same issues. Two of the three companies provided Director Mills quotes for a furnace replacement, and Johansen & Anderson was the cheapest at \$3,895. Karen moved/Vito seconded to replace the one furnace using

Johansen & Anderson at a total cost of \$3,895. The motion passed with all members voting 'Yes'.

- b. A parking lot update was given: all final contract paperwork is signed, and the project is moving forward. Bret will talk to the contractors about providing a timeline for when all the work will be completed.
- c. Smith Painting is going to start work on 9/13/24. They have two methods for removing the old paint. They hope to use the less noisy one to cause the least amount of disruption. They are also planning to do the front beams one side at a time so that patrons can continue to come to the library safely.

OTHER BUSINESS: None

Secretary Voitik motioned to adjourn at 6:09 pm; Vice President Schultz seconded. The meeting was adjourned.

Respectfully submitted,

Cindy Norman, Finance Clerk

CHANGE ORDER REQUEST

Date	11/05/2024	Concord Job No.	24010	Change Order No.	001
------	------------	-----------------	-------	------------------	-----

SECTION I – PROJECT INFORMATION

Project Name	New Parking Lot at Shorewood – Troy Public Library	Contract No.	
Location	650 Deerwood Drive Shorewood, Illinois 60404		

SECTION II – TRANSMITTED TO (GC/Client)

Name	Ethos Workshop Architects		
POC	Bret Mitchell	Office Phone No.	630.527.6723 ext. 104
Title	Managing Principal	Mobile Phone No.	
Email	bretm@ethosworkshop.com		

SECTION III – CHANGE REQUEST OVERVIEW

Description	Amount
<p>Plans call for reuse of existing circuits at location of first new pole light. Existing pole to be remove, a new pole installed at existing locations, re-connection of the existing circuit.</p> <p>Due to a damaged underground conduit discovered at the site, replacement of the conduit is necessary to complete the re-connection of the existing circuit to the new pole light.</p> <ul style="list-style-type: none"> Excavation & Backfill for New Conduit ----- \$2,800.00 Material ----- \$224.00 Labor ----- \$4,220.00 (16 man hours to hand dig to find break, 16 man hours to replace/repair) Supervision: 16 hours of superintendence ----- \$2,144.80 	

TOTAL + OH&P = \$10,796.4

SECTION IV – REQUESTER

Name	Yichao (Jason) Yan		
Title	Project Engineer		
Office	-	Mobile	321-514-7249
Email	jason@concordexcavating.net		
Signature	<i>Yichao Yan</i>	Date	11/05/2024

SECTION VI – REVIEWER

Name		Approved	<input type="checkbox"/>	Not approved	<input type="checkbox"/>
Title					
Office		Mobile			
Email					
Signature		Date			