

02-29-2025

**Feb-25**  
**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT**

|                                   | PRIOR MO             | RECEIPTS<br>CUR MO   | DISBURSED<br>CUR MO    | CASH ON HAND<br>END OF PERIOD |
|-----------------------------------|----------------------|----------------------|------------------------|-------------------------------|
| <b>TOTALS</b>                     | <b>\$ 348,214.59</b> | <b>\$ 270,021.60</b> | <b>\$ (124,795.36)</b> | <b>\$ 493,440.83</b>          |
| CORPORATE                         | \$ 952,529.00        | \$ 270,021.60        | \$ (104,221.93)        | <b>\$ 1,118,328.67</b>        |
| AUDIT & ACCOUNTING                | \$ 32,066.97         | \$ -                 | \$ (600.00)            | <b>\$ 31,466.97</b>           |
| TORT/LIAB INSURANCE               | \$ (31,826.15)       | \$ -                 | \$ -                   | <b>\$ (31,826.15)</b>         |
| IMRF & FICA                       | \$ (426,740.85)      | \$ -                 | \$ (7,433.53)          | <b>\$ (434,174.38)</b>        |
| OPER. BUILDING MAINT.             | \$ 8,495.91          | \$ -                 | \$ (12,449.25)         | <b>\$ (3,953.34)</b>          |
| UE/WC                             | \$ 3,902.38          | \$ -                 | \$ (90.65)             | <b>\$ 3,811.73</b>            |
| WORKING CASH                      | \$ -                 | \$ -                 | \$ -                   | <b>\$ -</b>                   |
| <b>PROOF TOTALS</b>               | <b>\$ 538,427.26</b> | <b>\$ 270,021.60</b> | <b>\$ (124,795.36)</b> | <b>\$ 683,653.50</b>          |
| <b>CASH ON HAND END OF PERIOD</b> |                      |                      |                        | <b>\$ 683,653.50</b>          |

**BREAKDOWN OF DISBURSEMENTS**

|                       | PAYROLL             | CHECKS WRITTEN      | OTHER*             | TOTAL                |
|-----------------------|---------------------|---------------------|--------------------|----------------------|
| <b>TOTALS</b>         | <b>\$ 77,705.32</b> | <b>\$ 45,308.21</b> | <b>\$ 1,781.83</b> | <b>\$ 124,795.36</b> |
| CORPORATE             | \$ 64,445.27        | \$ 32,258.96        | \$ 1,781.83        | \$ 98,486.06         |
| AUDIT & ACCOUNTING    |                     | \$ 600.00           |                    | \$ 600.00            |
| TORT/LIAB INSURANCE   |                     |                     |                    | \$ -                 |
| IMRF & FICA           | \$ 13,260.05        |                     |                    | \$ 13,260.05         |
| OPER. BUILDING MAINT. |                     | \$ 12,449.25        |                    | \$ 12,449.25         |
| UE/WC                 |                     |                     |                    | \$ -                 |
| WORKING CASH          |                     |                     |                    | \$ -                 |
| <b>PROOF TOTALS</b>   | <b>\$ 77,705.32</b> | <b>\$ 45,308.21</b> | <b>\$ 1,781.83</b> | <b>\$ 124,795.36</b> |

\*Square Fees \$132.98, LP Square Fees \$40.60, ELS Fees \$20.90, License Plate Owed to State \$1580.00, \$7.35 Bank Fees

**UNOBLIGATED BALANCE** **\$ 683,653.50**

**CASH-LOCATION & DENOMINATION**

|                                          |               |
|------------------------------------------|---------------|
| 100 Petty Cash                           | \$ 300.00     |
| 102 General Fund Checking-Chase          | \$ (349.98)   |
| 103 Money Market Fund-Chase              | \$ 92,686.90  |
| 104 Old Plank Trail MM X6183             | \$ 355,733.58 |
| 105 Payroll Account-Chase                | \$ 2,364.40   |
| 106 License Plates - Chase               | \$ 920.87     |
| 109 Shorewood B&T X6014 CLOSED           | \$ -          |
| 110 Old Plank Trail MM X9335             | \$ 18,609.33  |
| 111 Old Plan Trail MM X9981              | \$ 213,385.46 |
| 118 1st Federal Savings Bank #4164000683 | \$ -          |
| 120A Harris Bank CD                      |               |
| 120B Old Second CD                       | \$ -          |
| 120F PMA Financial CD80197               | \$ 2.94       |
| 120D BMO Harris CD 3383                  | \$ -          |
| 125 Cash-Payroll                         | \$ -          |

**Total Bank Accounts** **\$ 683,653.50**

**STATEMENT OF OPERATIONS**  
**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT**

| ACCOUNT                          | BUDGET                 | CURRENT<br>PERIOD    | CUMULATIVE             | BUDGET<br>BALANCE    | % BUDGET USED |
|----------------------------------|------------------------|----------------------|------------------------|----------------------|---------------|
|                                  |                        | February-25          |                        |                      | NORMAL        |
| <b>Income</b>                    |                        |                      |                        |                      | <b>66.00%</b> |
| 401 Per Capita Grant             | \$ 32,000.00           | \$ -                 | \$ 32,343.30           | \$ (343.30)          | 101.07%       |
| 402A LSTA Grant                  | \$ -                   | \$ -                 | \$ -                   | \$ -                 |               |
| 402B Other Grants                | \$ 275,000.00          | \$ 244,298.75        | \$ 244,298.75          | \$ 30,701.25         | 88.84%        |
| 410 Sale of Library Materials    | \$ 500.00              | \$ -                 | \$ -                   | \$ 500.00            | 0.00%         |
| 430 Photocopy Receipts           | \$ 5,000.00            | \$ 503.00            | \$ 3,628.26            | \$ 1,371.74          | 72.57%        |
| 435 Fines & Lost Books           | \$ 4,000.00            | \$ 312.98            | \$ 2,637.09            | \$ 1,362.91          | 65.93%        |
| 445 Interest Income              | \$ 35,000.00           | \$ 1,702.95          | \$ 26,242.32           | \$ 8,757.68          | 74.98%        |
| 450 Misc., Notary fees, etc.     | \$ 2,500.00            | \$ 250.00            | \$ 1,826.40            | \$ 673.60            | 73.06%        |
| 455 Passport Revenue             | \$ 40,000.00           | \$ 5,635.00          | \$ 27,300.15           | \$ 12,699.85         | 68.25%        |
| 456 License Plate Renewal        | \$ 1,800.00            | \$ 1,684.50          | \$ 17,821.50           | \$ (16,021.50)       | 990.08%       |
| 468 Room Rental/Proctoring       | \$ 500.00              | \$ 20.00             | \$ 245.00              | \$ 255.00            | 49.00%        |
| 470 General Property Tax         | \$ 1,436,630.00        | \$ -                 | \$ 646,659.59          | \$ 789,970.41        | 45.01%        |
| Corporate                        | \$ 1,910,930.00        | \$ -                 | \$ 630,858.46          | \$ 1,280,071.54      | 33.01%        |
| Audit & Accounting               | \$ 14,000.00           | \$ -                 | \$ 482.41              | \$ 13,517.59         | 3.45%         |
| Tort/Liab Insurance              | \$ 17,000.00           | \$ -                 | \$ 1,204.73            | \$ 15,795.27         | 7.09%         |
| IMRF & FICA                      | \$ 112,000.00          | \$ -                 | \$ 5,318.13            | \$ 106,681.87        | 4.75%         |
| Oper. Building Maintenance       | \$ 60,000.00           | \$ -                 | \$ 6,804.15            | \$ 53,195.85         | 11.34%        |
| Unemp Comp/Wrkrm Comp            | \$ 7,500.00            | \$ -                 | \$ 1,991.71            | \$ 5,508.29          | 26.56%        |
| 471 Per. Prop. Replacement       | \$ 40,000.00           | \$ -                 | \$ 23,083.45           | \$ 16,916.55         | 57.71%        |
| 475 Donations                    | \$ 6,000.00            | \$ 83.75             | \$ 2,191.16            | \$ 3,808.84          | 36.52%        |
| 476A Impact Fees                 | \$ 25,000.00           | \$ 1,203.61          | \$ 7,458.94            | \$ 17,541.06         | 29.84%        |
| 477 Fax Services                 | \$ 1,000.00            | \$ 54.00             | \$ 403.00              | \$ 597.00            | 40.30%        |
| 480 Reimbursable Accounts        | \$ 186,000.00          | \$ 14,273.06         | \$ 119,254.88          | \$ 66,745.12         | 64.12%        |
| <b>Total Income</b>              | <b>\$ 2,090,930.00</b> | <b>\$ 270,021.60</b> | <b>\$ 1,155,393.79</b> | <b>\$ 935,536.21</b> | <b>55.26%</b> |
| <b>Expenses</b>                  |                        |                      |                        |                      |               |
| Corporate                        | \$ 1,910,930.00        | \$ 98,486.06         | \$ 1,376,962.38        | \$ 533,967.62        | 72.06%        |
| IMRF & FICA                      | \$ 112,000.00          | \$ 13,260.05         | \$ 102,608.90          | \$ 9,391.10          | 91.62%        |
| UE/Workers Comp                  | \$ 7,500.00            | \$ -                 | \$ -                   | \$ 7,500.00          | 0.00%         |
| Oper Bldg Maintenance            | \$ 60,000.00           | \$ 12,449.25         | \$ 99,084.76           | \$ (39,084.76)       | 165.14%       |
| Tort/Liab Insurance              | \$ 17,000.00           | \$ -                 | \$ -                   | \$ 17,000.00         | 0.00%         |
| Audit & Accounting               | \$ 14,000.00           | \$ 600.00            | \$ 4,800.00            | \$ 9,200.00          | 34.29%        |
| <b>Total Expense Exc. Grants</b> | <b>\$ 2,121,430.00</b> | <b>\$ 124,795.36</b> | <b>\$ 1,583,456.04</b> | <b>\$ 537,973.96</b> | <b>74.64%</b> |
| Proof Line                       | \$ -                   | \$ -                 | \$ -                   | \$ -                 |               |
| <b>Purchases from Grants</b>     |                        | \$ -                 |                        | \$ -                 |               |
| <b>Totals from Grants</b>        |                        | \$ -                 |                        | \$ -                 |               |
| <b>Total Expenses</b>            | <b>\$ 2,121,430.00</b> | <b>\$ 124,795.36</b> | <b>\$ 1,583,456.04</b> | <b>\$ 537,973.96</b> | <b>74.64%</b> |

| ACCOUNT                             | BUDGET               | CURRENT PERIOD      | CUMULATIVE          | BUDGET BALANCE      | % BUDGET USED |
|-------------------------------------|----------------------|---------------------|---------------------|---------------------|---------------|
| <b>Cost of Goods Sold</b>           |                      |                     |                     |                     |               |
| 510A Books-Adult                    | \$ 50,000.00         | \$ 4,021.21         | \$ 29,983.28        | \$ 20,016.72        | 59.97%        |
| 510B Books - Children               | \$ 50,000.00         | \$ 4,925.39         | \$ 30,326.89        | \$ 19,673.11        | 60.65%        |
| 510C Books-YA                       | \$ 5,000.00          | \$ 366.15           | \$ 3,034.52         | \$ 1,965.48         | 60.69%        |
| 510D Books-Reference                | \$ 500.00            | \$ -                | \$ -                | \$ 500.00           | 0.00%         |
| 510E Electronic Books               | \$ 20,000.00         | \$ -                | \$ 20,000.00        | \$ -                | 100.00%       |
| 510F LSTA Grant                     | \$ -                 | \$ -                | \$ -                | \$ -                |               |
| 511 Periodicals                     | \$ 2,500.00          | \$ -                | \$ 2,009.62         | \$ 490.38           | 80.38%        |
| 515 Newspapers                      | \$ 5,000.00          | \$ 446.99           | \$ 3,358.50         | \$ 1,641.50         | 67.17%        |
| 520A Audiobooks-Adult               | \$ 4,000.00          | \$ 168.79           | \$ 1,340.32         | \$ 2,659.68         | 33.51%        |
| 520B Audiobooks-Children            | \$ 1,000.00          | \$ 264.59           | \$ 782.47           | \$ 217.53           | 78.25%        |
| 522A Music-Adult                    | \$ 1,000.00          | \$ 72.46            | \$ 602.28           | \$ 397.72           | 60.23%        |
| 522B Music - Children               | \$ 500.00            | \$ -                | \$ -                | \$ 500.00           | 0.00%         |
| 527A Videos-Adult                   | \$ 6,000.00          | \$ 666.10           | \$ 3,178.54         | \$ 2,821.46         | 52.98%        |
| 527B Video-Children                 | \$ 2,000.00          | \$ 247.51           | \$ 1,408.17         | \$ 591.83           | 70.41%        |
| 527C Games-YA                       | \$ 2,000.00          | \$ 129.81           | \$ 1,043.38         | \$ 956.62           | 52.17%        |
| 527D Games-Children                 | \$ 1,500.00          | \$ 451.78           | \$ 1,468.25         | \$ 31.75            | 97.88%        |
| <b>Total Cost of Goods Sold</b>     | <b>\$ 151,000.00</b> | <b>\$ 11,760.78</b> | <b>\$ 98,536.22</b> | <b>\$ 52,463.78</b> | <b>65.26%</b> |
| <b>Expenses</b>                     |                      |                     |                     |                     |               |
|                                     |                      | \$ -                | \$ -                |                     |               |
| 501 Professional Salary             | \$ 496,000.00        | \$ 33,977.83        | \$ 288,259.48       | \$ 207,740.52       | 58.12%        |
| 502 Paraprofessional Salary         | \$ 368,000.00        | \$ 29,513.86        | \$ 277,750.73       | \$ 90,249.27        | 75.48%        |
| 503 FFCRA Credit                    | \$ -                 | \$ -                | \$ -                | \$ -                | #DIV/0!       |
| 504 IMRF - Employer's portion       | \$ 44,000.00         | \$ 2,689.46         | \$ 25,384.30        | \$ 18,615.70        | 57.69%        |
| 506 FICA - Employer's portion       | \$ 68,000.00         | \$ 4,744.07         | \$ 42,266.67        | \$ 25,733.33        | 62.16%        |
| 508 Health Ins - Employer's Portion | \$ 80,000.00         | \$ 5,887.29         | \$ 47,475.02        | \$ 32,524.98        | 59.34%        |
| 509 Unemp Comp/Wrk Comp             | \$ 7,500.00          | \$ 90.65            | \$ 5,430.09         | \$ 2,069.91         | 72.40%        |
| 531 Website Maintenance             | \$ 4,000.00          | \$ 2,587.50         | \$ 5,244.65         | \$ (1,244.65)       | 131.12%       |
| 532 Management Services             | \$ 5,000.00          | \$ -                | \$ 2,495.94         | \$ 2,504.06         | 49.92%        |
| 533 Pinnacle Services               | \$ 80,000.00         | \$ -                | \$ 80,014.85        | \$ (14.85)          | 100.02%       |
| 535 Maintenance of Equipment        | \$ 27,000.00         | \$ 1,890.00         | \$ 16,170.00        | \$ 10,830.00        | 59.89%        |
| 536 Computer Supplies/Software      | \$ 35,000.00         | \$ -                | \$ 14,507.32        | \$ 20,492.68        | 41.45%        |
| 537 Photocopier Supplies and Equip  | \$ 7,000.00          | \$ 838.34           | \$ 5,652.81         | \$ 1,347.19         | 80.75%        |
| 538 Databases                       | \$ 54,000.00         | \$ 2,649.10         | \$ 41,520.22        | \$ 12,479.78        | 76.89%        |
| 539 State of IL License Plate Fees  | \$ 30,000.00         | \$ 1,580.00         | \$ 16,767.00        | \$ 13,233.00        | 55.89%        |
| 540 ELS Sticker Fees                | \$ 500.00            | \$ 20.90            | \$ 210.90           | \$ 289.10           | 42.18%        |
| 541 Tech Services Supplies          | \$ 8,000.00          | \$ 595.71           | \$ 5,237.75         | \$ 2,762.25         | 65.47%        |
| 542 Office Supplies                 | \$ 7,000.00          | \$ 912.09           | \$ 4,503.74         | \$ 2,496.26         | 64.34%        |
| 542A Management Supplies            | \$ 5,000.00          | \$ -                | \$ 3,308.15         | \$ 1,691.85         | 66.16%        |
| 542C Display Supplies               | \$ 500.00            | \$ 9.99             | \$ 71.72            | \$ 428.28           | 14.34%        |
| 543 Assets Not Capitalized          | \$ 7,630.00          | \$ -                | \$ 8,127.37         | \$ (497.37)         | 106.52%       |
| 544 Telephone Services              | \$ 8,000.00          | \$ 604.53           | \$ 4,784.93         | \$ 3,215.07         | 59.81%        |

|                                     |           |                     |           |                   |           |                     |           |                   |               |
|-------------------------------------|-----------|---------------------|-----------|-------------------|-----------|---------------------|-----------|-------------------|---------------|
| 545 Computer Line                   | \$        | 10,000.00           | \$        | 240.00            | \$        | 5,776.79            | \$        | 4,223.21          | 57.77%        |
| 546 Adult Services Programs         | \$        | 11,000.00           | \$        | 803.73            | \$        | 6,938.22            | \$        | 4,061.78          | 63.07%        |
| 547A Postage                        | \$        | 10,000.00           | \$        | 840.71            | \$        | 7,169.83            | \$        | 2,830.17          | 71.70%        |
| 547B Passport Postage               | \$        | 5,000.00            | \$        | -                 | \$        | 2,396.78            | \$        | 2,603.22          | 47.94%        |
| 548 Circulation Services            | \$        | 3,000.00            | \$        | 333.26            | \$        | 1,641.17            | \$        | 1,358.83          | 54.71%        |
| 549 Youth Services Programs         | \$        | 12,000.00           | \$        | 1,818.35          | \$        | 10,914.16           | \$        | 1,085.84          | 90.95%        |
| 549A Young Adult Programs           | \$        | 2,500.00            | \$        | 19.98             | \$        | 1,176.45            | \$        | 1,323.55          | 47.06%        |
| 549B Outreach Services              | \$        | 3,500.00            | \$        | -                 | \$        | 3,575.92            | \$        | (75.92)           | 102.17%       |
| 549C Family Programs                | \$        | 3,000.00            | \$        | -                 | \$        | 1,422.88            | \$        | 1,577.12          | 47.43%        |
| 551 Advertising and Publishing      | \$        | 25,000.00           | \$        | -                 | \$        | 19,629.34           | \$        | 5,370.66          | 78.52%        |
| 552 Mileage/Meetings                | \$        | 3,000.00            | \$        | 160.17            | \$        | 4,273.79            | \$        | (1,273.79)        | 142.46%       |
| 553 Professional Development        | \$        | 7,000.00            | \$        | -                 | \$        | 5,188.52            | \$        | 1,811.48          | 74.12%        |
| 554 Professional Dues               | \$        | 1,000.00            | \$        | -                 | \$        | 650.00              | \$        | 350.00            | 65.00%        |
| 555 Library Promotion and Dvlpt     | \$        | 3,000.00            | \$        | -                 | \$        | 2,318.22            | \$        | 681.78            | 77.27%        |
| 560 Electricity                     | \$        | 13,000.00           | \$        | 1,981.44          | \$        | 10,371.49           | \$        | 2,628.51          | 79.78%        |
| 561 Gas                             | \$        | 4,000.00            | \$        | 1,535.56          | \$        | 2,973.50            | \$        | 1,026.50          | 74.34%        |
| 562 Maintnce and Grounds Safety     | \$        | 16,000.00           | \$        | 4,305.00          | \$        | 20,129.08           | \$        | (4,129.08)        | 125.81%       |
| 563 Water                           | \$        | 2,000.00            | \$        | 186.01            | \$        | 1,557.92            | \$        | 442.08            | 77.90%        |
| 564 Utility and Janitorial Supplies | \$        | 3,000.00            | \$        | 181.35            | \$        | 1,664.68            | \$        | 1,335.32          | 55.49%        |
| 565 Routine Mainenance              | \$        | 42,000.00           | \$        | 7,958.24          | \$        | 35,162.42           | \$        | 6,837.58          | 83.72%        |
| 568 Janitorial Services             | \$        | 20,000.00           | \$        | 1,801.22          | \$        | 14,096.89           | \$        | 5,903.11          | 70.48%        |
| 569 Ins Bldg, Cont & Liab           | \$        | 17,000.00           | \$        | -                 | \$        | 16,601.69           | \$        | 398.31            | 97.66%        |
| 580 Fixed Assets Cap                | \$        | -                   | \$        | -                 | \$        | -                   | \$        | -                 |               |
| 582 Capital Improvments             | \$        | 340,000.00          | \$        | 274.50            | \$        | 388,259.67          | \$        | (48,259.67)       | 114.19%       |
| 583 Land Purchase                   | \$        | -                   | \$        | -                 | \$        | -                   | \$        | -                 |               |
| 584 New Building Expenses           | \$        | -                   | \$        | -                 | \$        | -                   | \$        | -                 |               |
| 590 Legal Services                  | \$        | 8,000.00            | \$        | 275.00            | \$        | 3,807.50            | \$        | 4,192.50          | 47.59%        |
| 591 Audit and Accounting            | \$        | 14,000.00           | \$        | 600.00            | \$        | 10,912.00           | \$        | 3,088.00          | 77.94%        |
| 594 Administrative Expense          | \$        | 9,000.00            | \$        | 947.81            | \$        | 6,025.83            | \$        | 2,974.17          | 66.95%        |
| 595 Special Reserve Fund            | \$        | 30,000.00           | \$        | -                 | \$        | -                   | \$        | 30,000.00         | 0.00%         |
| 596 Interest & Prin Short Term      | \$        | -                   | \$        | -                 | \$        | -                   | \$        | -                 |               |
| 598 Err & Omiss/Treas Bond          | \$        | 3,300.00            | \$        | -                 | \$        | -                   | \$        | 3,300.00          | 0.00%         |
| 599 Contingencies                   | \$        | 8,000.00            | \$        | 180.93            | \$        | 5,101.44            | \$        | 2,898.56          | 63.77%        |
| <b>Total Expenses</b>               | <b>\$</b> | <b>2,121,430.00</b> | <b>\$</b> | <b>124,795.36</b> | <b>\$</b> | <b>1,583,456.04</b> | <b>\$</b> | <b>537,973.96</b> | <b>74.64%</b> |
| PIVOT TOTALS                        |           |                     |           |                   |           |                     |           |                   |               |
| <b>Audit &amp; Accounting</b>       | <b>\$</b> | <b>14,000.00</b>    | <b>\$</b> | <b>600.00</b>     | <b>\$</b> | <b>10,912.00</b>    | <b>\$</b> | <b>3,088.00</b>   | <b>77.94%</b> |
| <b>Corporate</b>                    | <b>\$</b> | <b>1,910,930.00</b> | <b>\$</b> | <b>104,221.93</b> | <b>\$</b> | <b>1,426,011.87</b> | <b>\$</b> | <b>484,918.13</b> | <b>74.62%</b> |
| <b>IMRF &amp; FICA</b>              | <b>\$</b> | <b>112,000.00</b>   | <b>\$</b> | <b>7,433.53</b>   | <b>\$</b> | <b>67,650.97</b>    | <b>\$</b> | <b>44,349.03</b>  | <b>60.40%</b> |
| <b>Oper Bldg Maintenance</b>        | <b>\$</b> | <b>60,000.00</b>    | <b>\$</b> | <b>12,449.25</b>  | <b>\$</b> | <b>56,849.42</b>    | <b>\$</b> | <b>3,150.58</b>   | <b>94.75%</b> |
| <b>Tort/Liab Insurance</b>          | <b>\$</b> | <b>17,000.00</b>    | <b>\$</b> | <b>-</b>          | <b>\$</b> | <b>16,601.69</b>    | <b>\$</b> | <b>398.31</b>     | <b>97.66%</b> |
| <b>UE/Workers Comp</b>              | <b>\$</b> | <b>7,500.00</b>     | <b>\$</b> | <b>90.65</b>      | <b>\$</b> | <b>5,430.09</b>     | <b>\$</b> | <b>2,069.91</b>   | <b>72.40%</b> |

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|                        |           |                     |           |                   |           |           |
|------------------------|-----------|---------------------|-----------|-------------------|-----------|-----------|
| <b>Total From Levy</b> | <b>\$</b> | <b>2,121,430.00</b> | <b>\$</b> | <b>124,795.36</b> | <b>\$</b> | <b>1,</b> |
|------------------------|-----------|---------------------|-----------|-------------------|-----------|-----------|

# SHOREWOOD TROY PUBLIC LIBRARY

## Payroll Detail by Account February 2025

|                                                | Date       | Account                       | Num | Name | Memo/Description        | Amount              |
|------------------------------------------------|------------|-------------------------------|-----|------|-------------------------|---------------------|
| <b>220 Payroll Clearing</b>                    |            |                               |     |      |                         |                     |
|                                                | 02/28/2025 | 220 Payroll Clearing          | 896 |      | NET WAGES - 2/21/25     | 23,594.70           |
|                                                | 02/28/2025 | 220 Payroll Clearing          | 895 |      | NET WAGES - 2/7/25      | 23,030.71           |
| <b>Total for 220 Payroll Clearing</b>          |            |                               |     |      |                         | <b>\$ 46,625.41</b> |
|                                                |            |                               |     |      |                         |                     |
| <b>222 Federal/State/Fica Tax WH</b>           |            |                               |     |      |                         |                     |
|                                                | 02/28/2025 | 222 TAX WH-FED/STAT/FICA      | 895 |      | FED W/H - 2/7/25        | 2,075.40            |
|                                                | 02/28/2025 | 222 TAX WH-FED/STAT/FICA      | 896 |      | FED W/H - 2/21/25       | 2,131.50            |
|                                                |            |                               |     |      |                         | <b>\$ 4,206.90</b>  |
|                                                | 02/28/2025 | 222 TAX WH-FED/STAT/FICA      | 895 |      | SOC & MED W/H - 2/7/25  | 2,344.80            |
|                                                | 02/28/2025 | 222 TAX WH-FED/STAT/FICA      | 896 |      | SOC & MED W/H - 2/21/25 | 2,399.23            |
|                                                |            |                               |     |      |                         | <b>\$ 4,744.03</b>  |
|                                                | 02/28/2025 | 222 TAX WH-FED/STAT/FICA      | 895 |      | STATE W/H - 2/7/25      | 1,411.74            |
|                                                | 02/28/2025 | 222 TAX WH-FED/STAT/FICA      | 896 |      | STATE W/H - 2/21/25     | 1,446.80            |
|                                                |            |                               |     |      |                         | <b>\$ 2,858.54</b>  |
| <b>Total for 222 Federal/State/Fica Tax WH</b> |            |                               |     |      |                         | <b>\$ 11,809.47</b> |
|                                                |            |                               |     |      |                         |                     |
| <b>504 IMRF - Employer's portion</b>           |            |                               |     |      |                         |                     |
|                                                | 02/28/2025 | 504 IMRF - Employer's portion | DM  | IMRF |                         | 313.55              |
|                                                | 02/28/2025 | 504 IMRF - Employer's portion | DM  | IMRF |                         | 5,826.52            |
|                                                | 02/28/2025 | 504 IMRF - Employer's portion | 895 |      | IMRF - 2/7/25           | -1,724.42           |
|                                                | 02/28/2025 | 504 IMRF - Employer's portion | 896 |      | IMRF W/H - 2/21/25      | -1,726.19           |
| <b>Total for 504 IMRF - Employer's portion</b> |            |                               |     |      |                         | <b>6,140.07</b>     |
|                                                |            |                               |     |      |                         |                     |
| <b>506 FICA - Employer's portion</b>           |            |                               |     |      |                         |                     |
|                                                | 02/28/2025 | 506 FICA - Employer's portion | 895 |      | COSHARE FICA - 2/7/25   | 2,344.82            |
|                                                | 02/28/2025 | 506 FICA - Employer's portion | 896 |      | COSHARE FICA - 2/21/25  | 2,399.25            |
| <b>Total for 506 FICA - Employer's portion</b> |            |                               |     |      |                         | <b>\$ 4,744.07</b>  |

SHOREWOOD TROY PUBLIC LIBRARY  
Payroll Detail by Account February 2025

0

0

508 Health Insurance -  
Employer's Portion

| Date       | 0                                         | Num | Name           | Memo/Description  | Amount   |
|------------|-------------------------------------------|-----|----------------|-------------------|----------|
| 02/10/2025 | 508 Health Insurance - Employer's Portion |     | LIMRICC - PHIP |                   | 7,493.49 |
| 02/28/2025 | 508 Health Insurance - Employer's Portion | 896 |                | INS W/H - 2/21/25 | -803.10  |
| 02/28/2025 | 508 Health Insurance - Employer's Portion | 895 |                | INS W/H - 2/7/25  | -803.10  |

Total for 508 Health  
Insurance -  
Employer's Portion-  
Reported on  
Schedule II

0

\$ 7,493.49

594 Administrative  
Expense

|            |                            |    |           |        |
|------------|----------------------------|----|-----------|--------|
| 02/28/2025 | 594 Administrative Expense | DM | PAYLOCITY | 190.20 |
| 02/28/2025 | 594 Administrative Expense | DM | PAYLOCITY | 702.61 |

|    |           |
|----|-----------|
| \$ | 892.81    |
| \$ | 77,705.32 |
| \$ | 64,445.27 |
| \$ | 13,260.05 |

| SCHEDULE II                             |                            |                                     | 2/28/2025 |           |
|-----------------------------------------|----------------------------|-------------------------------------|-----------|-----------|
| Transaction Detail by February 28, 2025 |                            |                                     |           |           |
| Num                                     | Name                       | Account                             | Amount    | Account # |
| 22151                                   | Amazon Capital Services    | 510A Books-Adult                    | 45.08     | 510A      |
| 22151                                   | Amazon Capital Services    | 510A Books-Adult                    | 20.99     | 510A      |
| 22151                                   | Amazon Capital Services    | 510A Books-Adult                    | 26.96     | 510A      |
| 22151                                   | Amazon Capital Services    | 510A Books-Adult                    | 41.99     | 510A      |
| 22151                                   | Amazon Capital Services    | 510B Books-Children                 | 91.76     | 510B      |
| 22151                                   | Amazon Capital Services    | 510B Books-Children                 | 16.99     | 510B      |
| 22151                                   | Amazon Capital Services    | 510B Books-Children                 | 211.78    | 510B      |
| 22151                                   | Amazon Capital Services    | 510B Books-Children                 | 16.63     | 510B      |
| 22151                                   | Amazon Capital Services    | 527A Videos-Adult                   | 133.95    | 527A      |
| 22151                                   | Amazon Capital Services    | 527A Videos-Adult                   | 129.76    | 527A      |
| 22151                                   | Amazon Capital Services    | 527A Videos-Adult                   | 103.13    | 527A      |
| 22151                                   | Amazon Capital Services    | 527A Videos-Adult                   | 56.64     | 527A      |
| 22151                                   | Amazon Capital Services    | 527A Videos-Adult                   | 56.64     | 527A      |
| 22151                                   | Amazon Capital Services    | 527A Videos-Adult                   | 29.95     | 527A      |
| 22151                                   | Amazon Capital Services    | 527A Videos-Adult                   | 81.80     | 527A      |
| 22151                                   | Amazon Capital Services    | 527A Videos-Adult                   | 12.96     | 527A      |
| 22151                                   | Amazon Capital Services    | 527A Videos-Adult                   | 61.27     | 527A      |
| 22151                                   | Amazon Capital Services    | 527B Video-Children                 | 42.65     | 527B      |
| 22151                                   | Amazon Capital Services    | 527B Video-Children                 | 21.98     | 527B      |
| 22151                                   | Amazon Capital Services    | 527B Video-Children                 | 13.21     | 527B      |
| 22151                                   | Amazon Capital Services    | 527B Video-Children                 | 39.90     | 527B      |
| 22151                                   | Amazon Capital Services    | 527B Video-Children                 | 39.90     | 527B      |
| 22152                                   | Amazon Capital Services    | 527B Video-Children                 | 89.87     | 527B      |
| 22152                                   | Amazon Capital Services    | 527C Games-YA                       | 129.81    | 527C      |
| 22152                                   | Amazon Capital Services    | 527D Games - Children               | 121.96    | 527D      |
| 22152                                   | Amazon Capital Services    | 527D Games - Children               | 128.56    | 527D      |
| 22152                                   | Amazon Capital Services    | 527D Games - Children               | 39.88     | 527D      |
| 22152                                   | Amazon Capital Services    | 527D Games - Children               | 161.38    | 527D      |
| 22152                                   | Amazon Capital Services    | 541 Tech Services Supplies          | 126.76    | 541       |
| 22152                                   | Amazon Capital Services    | 542 Office Supplies                 | 12.34     | 542       |
| 22186                                   | Amazon Capital Services    | 542 Office Supplies                 | 12.34     | 542       |
| 22186                                   | Amazon Capital Services    | 542 Office Supplies                 | 55.42     | 542       |
| 22186                                   | Amazon Capital Services    | 542 Office Supplies                 | 37.59     | 542       |
| 22186                                   | Amazon Capital Services    | 542 Office Supplies                 | 54.38     | 542       |
| 22186                                   | Amazon Capital Services    | 542 Office Supplies                 | 192.15    | 542       |
| 22186                                   | Amazon Capital Services    | 542 Office Supplies                 | 192.15    | 542       |
| 22186                                   | Amazon Capital Services    | 542 Office Supplies                 | 29.68     | 542       |
| 22186                                   | Amazon Capital Services    | 542 Office Supplies                 | 61.86     | 542       |
| 22186                                   | Amazon Capital Services    | 542 Office Supplies                 | 66.99     | 542       |
| 22186                                   | Amazon Capital Services    | 542 Office Supplies                 | 66.99     | 542       |
| 22188                                   | Amazon Capital Services    | 542 Office Supplies                 | 9.78      | 542       |
| 22188                                   | Amazon Capital Services    | 542 Office Supplies                 | 120.42    | 542       |
| 22188                                   | Amazon Capital Services    | 542C Displays                       | 9.99      | 542C      |
| 22188                                   | Amazon Capital Services    | 546 Adult Services Programs         | 78.73     | 546       |
| 22188                                   | Amazon Capital Services    | 548 Circulation Services            | 127.23    | 548       |
| 22188                                   | Amazon Capital Services    | 548 Circulation Services            | 127.23    | 548       |
| 22188                                   | Amazon Capital Services    | 549 Youth Services Programs         | 194.03    | 549       |
| 22188                                   | Amazon Capital Services    | 549 Youth Services Programs         | 69.87     | 549       |
| 22188                                   | Amazon Capital Services    | 549 Youth Services Programs         | 213.93    | 549       |
| 22187                                   | Amazon Capital Services    | 549 Youth Services Programs         | 24.95     | 549       |
| 22187                                   | Amazon Capital Services    | 549 Youth Services Programs         | 24.95     | 549       |
| 22187                                   | Amazon Capital Services    | 549 Youth Services Programs         | 741.89    | 549       |
| 22187                                   | Amazon Capital Services    | 549 Youth Services Programs         | 37.03     | 549       |
| 22187                                   | Amazon Capital Services    | 549 Youth Services Programs         | 13.87     | 549       |
| 22187                                   | Amazon Capital Services    | 549 Youth Services Programs         | 13.87     | 549       |
| 22187                                   | Amazon Capital Services    | 549 Youth Services Programs         | 83.96     | 549       |
| 22187                                   | Amazon Capital Services    | 549A Young Adult Programs           | 9.99      | 549A      |
| 22187                                   | Amazon Capital Services    | 549A Young Adult Programs           | 9.99      | 549A      |
| 22187                                   | Amazon Capital Services    | 564 Utility and Janitorial Supplies | 57.46     | 564       |
| 22187                                   | Amazon Capital Services    | 564 Utility and Janitorial Supplies | 123.89    | 564       |
| 22189                                   | Anna Allison               | 552 Mileage/Meetings                | 89.50     | 552       |
| 22190                                   | Aquatic Paradise Servicing | 565 Routine Maintenance             | 100.00    | 565       |
| 22153                                   | At&t                       | 544 Telephone Services              | 7.01      | 544       |
| 22154                                   | Baker & Taylor.            | 510A Books-Adult                    | 133.37    | 510A      |
| 22154                                   | Baker & Taylor.            | 510A Books-Adult                    | 467.03    | 510A      |

| SCHEDULE II                             |                                       |                                       |          | 2/28/2025 |
|-----------------------------------------|---------------------------------------|---------------------------------------|----------|-----------|
| Transaction Detail by February 28, 2025 |                                       |                                       |          |           |
| Num                                     | Name                                  | Account                               | Amount   | Account # |
| 22154                                   | Baker & Taylor.                       | 510A Books-Adult                      | 303.04   | 510A      |
| 22154                                   | Baker & Taylor.                       | 510A Books-Adult                      | 230.03   | 510A      |
| 22154                                   | Baker & Taylor.                       | 510B Books-Children                   | 92.06    | 510B      |
| 22154                                   | Baker & Taylor.                       | 510B Books-Children                   | 25.28    | 510B      |
| 22154                                   | Baker & Taylor.                       | 510C Books-YA                         | 11.50    | 510C      |
| 22154                                   | Baker & Taylor.                       | 510C Books-YA                         | 11.49    | 510C      |
| 22154                                   | Baker & Taylor.                       | 510C Books-YA                         | 18.71    | 510C      |
| 22154                                   | Baker & Taylor.                       | 510C Books-YA                         | 8.99     | 510C      |
| 22154                                   | Baker & Taylor.                       | 520A Audiobooks-Adult                 | 24.75    | 520A      |
| 22154                                   | Baker & Taylor.                       | 522A Music-Adult                      | 29.57    | 522A      |
| 22155                                   | Baker & Taylor.                       | 522A Music-Adult                      | 42.89    | 522A      |
| 22155                                   | Baker & Taylor.                       | 541 Tech Services Supplies            | 2.90     | 541       |
| 22155                                   | Baker & Taylor.                       | 541 Tech Services Supplies            | 11.91    | 541       |
| 22155                                   | Baker & Taylor.                       | 541 Tech Services Supplies            | 6.94     | 541       |
| 22155                                   | Baker & Taylor.                       | 541 Tech Services Supplies            | 4.78     | 541       |
| 22156                                   | Brittany Smith                        | 552 Mileage/Meetings                  | 22.01    | 552       |
| 22157                                   | Chicago Tribune                       | 515 Newspapers                        | 446.99   | 515       |
| 22158                                   | Children's Plus                       | 510B Books-Children                   | 606.81   | 510B      |
| 22158                                   | Children's Plus                       | 510B Books-Children                   | 754.84   | 510B      |
| 22158                                   | Children's Plus                       | 510B Books-Children                   | 207.85   | 510B      |
| 22158                                   | Children's Plus                       | 510B Books-Children                   | 167.89   | 510B      |
| 22158                                   | Children's Plus                       | 510B Books-Children                   | 232.58   | 510B      |
| 22159                                   | ComEd                                 | 560 Electricity                       | 972.01   | 560       |
| 22191                                   | ComEd                                 | 560 Electricity                       | 1,009.43 | 560       |
| 22183                                   | CyberOptik                            | 531 Website Maintenance               | 360.00   | 531       |
| 22160                                   | D & A Landscape                       | 562 Maintenance and Safety of Grounds | 2,742.50 | 562       |
| 22192                                   | D & A Landscape                       | 562 Maintenance and Safety of Grounds | 1,562.50 | 562       |
| 22195                                   | Enterprise Newspapers                 | 590 Legal Services                    | 275.00   | 590       |
| 22194                                   | Ferrari Accounting & Tax Service LLC  | 591 Audit and Accounting              | 600.00   | 591       |
| 22161                                   | Friends of the Shorewood-Troy Library | 594 Administrative Expense            | 55.00    | 594       |
| 22196                                   | Imperial Service Systems, Inc.        | 568 Janitorial Services               | 1,566.00 | 568       |
| 22162                                   | Incredible Bats, Inc.                 | 549 Youth Services Programs           | 400.00   | 549       |
| 22163                                   | Ingram Library Services               | 510A Books-Adult                      | 250.12   | 510A      |
| 22163                                   | Ingram Library Services               | 510A Books-Adult                      | 297.28   | 510A      |
| 22163                                   | Ingram Library Services               | 510A Books-Adult                      | 211.36   | 510A      |
| 22163                                   | Ingram Library Services               | 510A Books-Adult                      | 7.79     | 510A      |
| 22163                                   | Ingram Library Services               | 510A Books-Adult                      | 311.75   | 510A      |
| 22163                                   | Ingram Library Services               | 510A Books-Adult                      | 299.73   | 510A      |
| 22163                                   | Ingram Library Services               | 510A Books-Adult                      | 82.65    | 510A      |
| 22163                                   | Ingram Library Services               | 510A Books-Adult                      | 39.60    | 510A      |
| 22163                                   | Ingram Library Services               | 510A Books-Adult                      | 235.49   | 510A      |
| 22163                                   | Ingram Library Services               | 510A Books-Adult                      | 78.46    | 510A      |
| 22163                                   | Ingram Library Services               | 510A Books-Adult                      | 58.84    | 510A      |
| 22163                                   | Ingram Library Services               | 510A Books-Adult                      | 116.22   | 510A      |
| 22163                                   | Ingram Library Services               | 510A Books-Adult                      | 314.47   | 510A      |
| 22163                                   | Ingram Library Services               | 510A Books-Adult                      | 205.73   | 510A      |
| 22163                                   | Ingram Library Services               | 510A Books-Adult                      | 36.73    | 510A      |
| 22163                                   | Ingram Library Services               | 510A Books-Adult                      | 123.15   | 510A      |
| 22163                                   | Ingram Library Services               | 510B Books-Children                   | 18.06    | 510B      |
| 22163                                   | Ingram Library Services               | 510B Books-Children                   | 259.76   | 510B      |
| 22163                                   | Ingram Library Services               | 510B Books-Children                   | 9.71     | 510B      |
| 22163                                   | Ingram Library Services               | 510B Books-Children                   | 74.51    | 510B      |
| 22163                                   | Ingram Library Services               | 510B Books-Children                   | 964.07   | 510B      |
| 22163                                   | Ingram Library Services               | 510B Books-Children                   | 174.06   | 510B      |
| 22163                                   | Ingram Library Services               | 510B Books-Children                   | 11.29    | 510B      |
| 22163                                   | Ingram Library Services               | 510B Books-Children                   | 21.03    | 510B      |
| 22163                                   | Ingram Library Services               | 510B Books-Children                   | 174.13   | 510B      |
| 22163                                   | Ingram Library Services               | 510B Books-Children                   | 22.02    | 510B      |
| 22163                                   | Ingram Library Services               | 510B Books-Children                   | 8.24     | 510B      |
| 22163                                   | Ingram Library Services               | 510B Books-Children                   | 32.18    | 510B      |
| 22163                                   | Ingram Library Services               | 510C Books-YA                         | 64.96    | 510C      |
| 22163                                   | Ingram Library Services               | 510C Books-YA                         | 46.30    | 510C      |
| 22163                                   | Ingram Library Services               | 510C Books-YA                         | 42.76    | 510C      |
| 22163                                   | Ingram Library Services               | 510C Books-YA                         | 13.00    | 510C      |
| 22163                                   | Ingram Library Services               | 510C Books-YA                         | 148.44   | 510C      |
| 22163                                   | Ingram Library Services               | 520A Audiobooks-Adult                 | 38.48    | 520A      |
| 22163                                   | Ingram Library Services               | 520A Audiobooks-Adult                 | 105.56   | 520A      |
| 22163                                   | Ingram Library Services               | 541 Tech Services Supplies            | 3.00     | 541       |



Bill Statement  
March 2025 Board Meeting

1

**Bills Payable**

|                                                                 |           |                  |
|-----------------------------------------------------------------|-----------|------------------|
| Amazon                                                          | \$        | 1,257.39         |
| Ancel Glink (Legal fees)                                        | \$        | 187.50           |
| AT&T (Monthly)                                                  | \$        | 550.97           |
| Awards Network (Anniversary Award for Rose)                     | \$        | 25.00            |
| Chicago Times (Subscription)                                    | \$        | 267.20           |
| Friends of the Shorewood Troy Library (Book Sale Reimbursement) | \$        | 79.00            |
| Gerald Curl (Family Program)                                    | \$        | 175.00           |
| Ingram Library Services (Books)                                 | \$        | 7,427.80         |
| Jamie Parker (Children's Programmer)                            | \$        | 162.00           |
| Johansen & Anderson (Monthly)                                   | \$        | 177.00           |
| Kammeran Hughes (Programmer)                                    | \$        | 75.00            |
| Matt Hammermeister (Mileage Reimbursement)                      | \$        | 36.13            |
| Midwest Tape (Hoopla)                                           | \$        | 2,313.28         |
| Orkin (Pest Control)                                            | \$        | 212.00           |
| Rival5 Technologies Corp (Phone Bill)                           | \$        | 597.52           |
| Shorewood Municipal Utilities (Monthly)                         | \$        | 186.01           |
| Technology Management Fund (Monthly)                            | \$        | 240.00           |
| The Ethos Workshop (Parking Lot Project)                        | \$        | 14.00            |
| Unique (Circulation)                                            | \$        | 59.10            |
| Vestis Group (Janitorial)                                       | \$        | 241.34           |
| <b>Total</b>                                                    | <b>\$</b> | <b>14,283.24</b> |

**Bills Paid**

|                                                  |           |                  |
|--------------------------------------------------|-----------|------------------|
| Amazon                                           | \$        | 2,848.10         |
| Anna Allison (Mileage Reimbursement)             | \$        | 89.50            |
| Aquatic Paradise Servicing (Monthly)             | \$        | 100.00           |
| Chase (Credit card)                              | \$        | 1,843.40         |
| ComEd (Monthly)                                  | \$        | 1,009.43         |
| Concord OVC JV (PayApp 2 of 3)                   | \$        | 44,119.15        |
| D & A Landscape (Salting & Plowing)              | \$        | 1,562.50         |
| Enterprise Newspapers (Legal notice)             | \$        | 275.00           |
| Ferrari Accounting (Monthly)                     | \$        | 600.00           |
| Imperial Service Systems (Monthly Cleaning Bill) | \$        | 1,566.00         |
| Kammeran Hughes (Programmer)                     | \$        | 75.00            |
| Marilyn Eichmann (Programmer)                    | \$        | 350.00           |
| Nicor (Monthly)                                  | \$        | 771.28           |
| Orkin (Pest Control)                             | \$        | 424.00           |
| Playaway Products (Children's Books)             | \$        | 347.94           |
| The Library Store (Tech Support Supplies)        | \$        | 391.42           |
| Today's Business Solutions (Fax lease)           | \$        | 295.00           |
| US Postmaster (Newsletter Postage)               | \$        | 840.71           |
| Vestis (Janitorial)                              | \$        | 114.55           |
| <b>Total</b>                                     | <b>\$</b> | <b>57,622.98</b> |

Credit Card Breakdown  
Due March 2025

| Vendor                  | Reason                             | Line Item | Amount            |
|-------------------------|------------------------------------|-----------|-------------------|
| AbeBooks                | Book                               | 510A      | \$16.83           |
| AbeBooks                | Return                             | 510A      | -\$16.83          |
| Adobe                   | Computer Supplies/Software         | 536       | \$31.88           |
| Amazon Kids             | Children's Programs                | 549       | \$7.99            |
| Apple TV+               | Roku Subscription                  | 538       | \$19.98           |
| Canva                   | Ribbon Cutting Mailers             | 551       | \$108.00          |
| Cricut                  | Monthly Subscription - Children's  | 549       | \$10.61           |
| Critical Grind          | Dungeons & Dragons                 | 546       | \$66.95           |
| Discovery Plus          | Roku Subscription                  | 538       | \$16.97           |
| Disney Plus             | Roku Subscription                  | 538       | \$65.97           |
| Jetpack Stats           | Website Management                 | 531       | \$9.95            |
| Marianos                | Adult Programming Supplies         | 546       | \$5.39            |
| Marianos                | Office Supplies                    | 542       | \$13.73           |
| Obenauf Auction Service | Office Chairs                      | 543       | \$42.32           |
| Netflix                 | Roku Subscription                  | 538       | \$114.95          |
| Peacock                 | Roku Subscription                  | 538       | \$31.96           |
| Pizza Hut               | Teen Advisory Board                | 549A      | \$53.23           |
| Quickbooks              | Checks/Deposit slips/1099 e-filing | 591       | \$528.61          |
| Sams Club               | Membership Renewal                 | 599       | \$110.00          |
| Simply Stamps           | Library Stamps                     | 542       | \$58.56           |
| Spotify                 | Subscription                       | 549       | \$19.99           |
| The Wallstreet Journal  | Subscription                       | 511       | \$38.99           |
| UPS                     | Postage                            | 547       | \$14.94           |
| USPS                    | Passport Postage                   | 547B      | \$405.12          |
| Walmart                 | Children's Programming Supplies    | 549       | \$37.35           |
| Walmart                 | Office Supplies                    | 542       | \$19.31           |
| Walmart                 | Teen Programming Supplies          | 549A      | \$10.65           |
|                         | <b>Total</b>                       |           | <b>\$1,843.40</b> |

**Amazon Spreadsheet**  
**March 2025 Board Meeting**

| <b>Purchase Reason</b>          | <b>Line Item</b> | <b>Amount</b>     |
|---------------------------------|------------------|-------------------|
| Office Supplies                 | 542              | \$9.78            |
| Children's Programming Supplies | 549              | \$83.96           |
| DVD's - Adult                   | 527A             | \$133.95          |
| DVD's - Children                | 527B             | \$21.98           |
| Books - Children's              | 510B             | \$211.78          |
| Office Supplies                 | 542              | \$29.68           |
| DVD's - Children                | 527B             | \$89.87           |
| Tech Services Supplies          | 541              | \$126.76          |
| Video Games - Children          | 527D             | \$161.38          |
| Books - Adult                   | 510A             | \$26.96           |
| Video Games - Children          | 527D             | \$128.56          |
| Books - Adult                   | 510A             | \$41.99           |
| DVD's - Children                | 527B             | \$42.65           |
| Janitorial Supplies             | 564              | \$123.89          |
| Adult Programming Supplies      | 546              | \$78.73           |
| Books - Adult                   | 510A             | \$20.99           |
| Books - Children's              | 510B             | \$91.76           |
| DVD's - Adult                   | 527A             | \$12.96           |
| DVD's - Adult                   | 527A             | \$81.80           |
| Office Supplies                 | 542              | \$12.34           |
| Children's Programming Supplies | 549              | \$13.87           |
| DVD's - Adult                   | 527A             | \$56.64           |
| Office Supplies                 | 542              | \$66.99           |
| Teen Programming Supplies       | 549A             | \$9.99            |
| Adult Programming Supplies      | 549              | \$24.95           |
| Office Supplies                 | 542              | \$192.15          |
| Circulation Supplies            | 548              | \$127.23          |
| Video Games - Children          | 527B             | \$39.90           |
| Display Supplies                | 542C             | \$9.99            |
| Video Games - Teen              | 527C             | \$129.81          |
| DVD's - Adult                   | 527A             | \$103.13          |
| Office Supplies                 | 542              | \$55.42           |
| DVD's - Adult                   | 527A             | \$29.95           |
| Office Supplies                 | 542              | \$120.42          |
| Children's Programming Supplies | 549              | \$213.93          |
| Video Games - Children          | 527D             | \$121.96          |
| <b>Checks Cut 2/28/25</b>       |                  | <b>\$2,848.10</b> |
| Poster Frames                   | 555              | \$246.66          |
| Video Games - Teen              | 527C             | \$108.99          |
| Adult Programming Supplies      | 546              | \$9.34            |
| Books - Children's              | 510B             | \$333.74          |
| Office Supplies                 | 542              | \$143.11          |
| Coffee Cart Supplies            | 542A             | \$15.94           |

**Amazon Spreadsheet**  
**March 2025 Board Meeting**

|                           |      |                   |
|---------------------------|------|-------------------|
| Office Supplies           | 542  | \$8.81            |
| Office Supplies           | 542  | \$9.61            |
| Winter Read Staff Prizes  | 542A | \$119.52          |
| Winter Read Staff Prizes  | 542A | \$19.74           |
| Technology Supplies       | 536  | \$163.98          |
| Janitorial Supplies       | 564  | \$14.88           |
| DVD's - Children's        | 527B | \$63.05           |
| <b>Checks Cut 3/11/25</b> |      | <b>\$1,257.37</b> |

**Passport Revenue Report February 2025**

| <b>Date</b> | <b>Revenue</b> | <b>Expenses</b> | <b>Reason</b> |
|-------------|----------------|-----------------|---------------|
| 2/2/2025    | \$490.00       |                 |               |
| 2/3/2025    |                | \$17.36         | Postage       |
| 2/3/2025    | \$140.00       |                 |               |
| 2/4/2025    |                | \$17.36         | Postage       |
| 2/4/2025    | \$105.00       |                 |               |
| 2/5/2025    |                | \$17.36         | Postage       |
| 2/5/2025    | \$315.00       |                 |               |
| 2/6/2025    |                | \$26.04         | Postage       |
| 2/6/2025    | \$245.00       |                 |               |
| 2/7/2025    |                | \$8.68          | Postage       |
| 2/7/2025    | \$140.00       |                 |               |
| 2/8/2025    |                | \$17.36         | Postage       |
| 2/9/2025    | \$525.00       |                 |               |
| 2/10/2025   |                | \$26.04         | Postage       |
| 2/10/2025   | \$280.00       |                 |               |
| 2/11/2025   |                | \$17.36         | Postage       |
| 2/11/2025   | \$315.00       |                 |               |
| 2/12/2025   |                | \$26.04         | Postage       |
| 2/12/2025   | \$35.00        |                 |               |
| 2/13/2025   |                | \$8.68          | Postage       |
| 2/13/2025   | \$35.00        |                 |               |
| 2/14/2025   |                | \$8.68          | Postage       |
| 2/14/2025   | \$350.00       |                 |               |
| 2/15/2025   |                | \$26.04         | Postage       |
| 2/17/2025   | \$175.00       |                 |               |
| 2/18/2025   |                | \$8.68          | Postage       |
| 2/18/2025   | \$210.00       |                 |               |
| 2/19/2025   |                | \$17.36         | Postage       |
| 2/19/2025   | \$105.00       |                 |               |
| 2/20/2025   |                | \$8.68          | Postage       |
| 2/20/2025   | \$140.00       |                 |               |
| 2/21/2025   |                | \$8.68          | Postage       |
| 2/21/2025   | \$35.00        |                 |               |
| 2/22/2025   |                | \$8.68          | Postage       |
| 2/23/2025   | \$350.00       |                 |               |
| 2/24/2025   |                | \$17.36         | Postage       |
| 2/24/2025   | \$245.00       |                 |               |
| 2/25/2025   |                | \$17.36         | Postage       |
| 2/25/2025   | \$280.00       |                 |               |
| 2/26/2025   |                | \$17.36         | Postage       |
| 2/26/2025   | \$315.00       |                 |               |
| 2/27/2025   |                | \$17.36         | Postage       |

|           |         |        |         |
|-----------|---------|--------|---------|
| 2/27/2025 | \$35.00 |        |         |
| 2/28/2025 |         | \$8.68 | Postage |

|            |          |
|------------|----------|
| \$4,865.00 | \$347.20 |
|------------|----------|

**Net Revenue   \$4,517.80**

**139 Applications processed**

| CTRL NO                 | FEE\$    | VEN LOCATION                  | DATE                  | Fees   |
|-------------------------|----------|-------------------------------|-----------------------|--------|
| 87312202                | \$171.00 | Shorewood Troy Public Library | 2/1/2025 13:38        | \$9.50 |
| 87314218                | \$151.00 | Shorewood Troy Public Library | 2/1/2025 14:45        | \$9.50 |
| 87369682                | \$30.00  | Shorewood Troy Public Library | 2/5/2025 10:06        | \$9.50 |
| 87403384                | \$151.00 | Shorewood Troy Public Library | 2/7/2025 12:26        | \$9.50 |
| 87487423                | \$151.00 | Shorewood Troy Public Library | 2/14/2025 11:48       | \$9.50 |
| 87493264                | \$171.00 | Shorewood Troy Public Library | 2/14/2025 15:05       | \$9.50 |
| 87506482                | \$151.00 | Shorewood Troy Public Library | 2/15/2025 13:12       | \$9.50 |
| 87515194                | \$151.00 | Shorewood Troy Public Library | 2/17/2025 16:42       | \$9.50 |
| 87637243                | \$151.00 | Shorewood Troy Public Library | 2/24/2025 17:48       | \$9.50 |
| 87743047                | \$151.00 | Shorewood Troy Public Library | 2/28/2025 11:11       | \$9.50 |
| 87747439                | \$151.00 | Shorewood Troy Public Library | 2/28/2025 11:58       | \$9.50 |
| Subtotal                |          |                               | \$1,684.50            |        |
| Secretary of state fees |          |                               | \$1,580.00            |        |
| ELS fees                |          |                               | \$20.90               |        |
| Credit Card fees        |          |                               | \$40.60               |        |
| <b><u>Total</u></b>     |          |                               | <b><u>\$43.00</u></b> |        |

**Total**

\$180.50  
\$160.50  
\$39.50  
\$160.50  
\$160.50  
\$180.50  
\$160.50  
\$160.50  
\$160.50  
\$160.50  
\$160.50