

AGENDA
SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Meeting Room A

Building Committee Meeting
March 31, 2025, 4:30pm

1. Welcome
2. Call to order and roll call
3. Changes/Additions to the Agenda
4. Minutes
 - a. March 13th, 2025 (**Action**)
5. Comments from the Public

MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO RESTRICTIONS UNDER THE OPEN MEETINGS ACT, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA; HOWEVER, ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.
6. Old Business
7. New Business
 - a. Approve quote from Indicom to remove cabling and scope conduit at \$5,390 (**Action**)
8. Other Business
9. Adjourn

Any individuals requiring special accommodations as specified by the Americans with Disabilities Act are requested to notify the Shorewood-Troy Public Library District Director at 815-725-1715 at least 24 hours before the meeting date.

For further information regarding this meeting agenda, please contact:

Jennie Cisna Mills, Director
Shorewood – Troy Public Library District
650 Deerwood Dr., Shorewood, IL 60404
815-725-1715, jmills@shorewoodtroylibrary.org

**SHOREWOOD-TROY PUBLIC LIBRARY
BUILDING COMMITTEE MEETING
Study Room
Shorewood Troy Library,
650 Deerwood Dr.
Shorewood, IL 60404
March 13, 2025, 6:30 pm**

President Thomas Novinski called the Building Committee Meeting to order at 6:30 p.m. on March 13, 2025. A roll call was conducted with all members present.

BUILDING COMMITTEE MEMBERS PRESENT:

1. Vito Schultz
2. Karen Voitik
3. Thomas Novinski

STAFF PRESENT:

1. Jennie Mills, Director
2. Cindy Norman, Finance Clerk

OTHERS PRESENT: Bret Mitchell from Ethos Workshop

CHANGES/ADDITIONS TO AGENDA: NONE

APPROVAL OF MINUTES FROM THE BUILDING COMMITTEE MEETING ON FEBRUARY 5, 2025:
Vito moved, and Karen seconded. All voted 'yes' to approve via a voice vote.

COMMENTS FROM THE PUBLIC: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

- a. JB Contracting offered two solutions to fix the water leak problem in the basement, but neither option is a guaranteed remedy. JB Contracting is also trying to pass off the cost to resolve the issue, saying that the Village of Shorewood originally approved the work they did. The board wants to know for certain what is happening in the conduit before making any decisions. Director Mills spoke to the lawyer, and it was suggested to have a third-party blow out the air in the conduit and scope it to determine if there are any holes or broken pieces causing the leaks. This would then determine who would be responsible for the cost. If during the scope it is determined that the conduit is broken, an

immediate email will be sent to JB Contracting requiring a written response in three days. Secretary Voitik motioned, and Vice President Schultz seconded the motion to hire Indicom to blow air through the conduit and scope it to determine what is going on inside. The motion passed with all building committee members voting 'yes'.

OTHER BUSINESS: None

Vice President Schultz motioned to adjourn at 6:42 pm; Secretary Voitik seconded. The meeting was adjourned.

Respectfully submitted,

Cindy Norman, Finance Clerk



March 26, 2025

Shorewood-Troy Public Library
650 Deerwood Dr.
Shorewood, IL 60404

Attn: Jennie Mills

RE: Shorewood-Troy Library – Remove Cabling from 2" Conduit and Scope for Breakage/Conflicts

Please accept the following Electrical Proposal regarding the *Shorewood-Troy Library – 2" Conduit at South Parking Lot* on Deerwood Drive in Shorewood, IL based on Zoom call Friday 03/21/2025 w/Bret Mitchell and Jennie Mills.

All work associated with the above-mentioned project is to be completed in a substantial workman-like manner. Any/all schedules provided will be contingent upon clean work areas provided by owner/GC in a timely manner and weather being moderate enough to work safely and productively.

- Electrical Base Bid (Lump Sum): \$5,390.00

Work Included in Proposal:

1. Coordinate with Owner for access to all electrical closets as needed to perform work.
2. Rope out Parking Spaces with Cones and Caution Tape at South Lot for pulling equipment/work area.
3. Mobilize equipment to pull/clean out 2" conduit from South Lot to Building.
4. Free up/Roll out cabling in basement.
5. Use Line Truck at South Lot to tie onto and remove existing cabling from 2" conduit and future EV j-box.
6. Roll up cabling and meg for viability. *Note it is assumed that this cable will be damaged during demo.
7. Use Air Compressor to blow standing water out of 2" underground conduit raceway.
8. Use Camera the length of conduit to inspect for breakage/conflict.
9. Report results to Library/Architect and Demobilize.
10. Equipment Rental included in proposal.

Clarifications:

11. No Illinois sales tax included in quote.
12. No Local Permit/Inspection Fees/Consumption Costs/Bonding Costs.
13. No Weekend Time/Holiday Time/Shift time/Overtime.
14. No Temporary Power/Lighting included in pricing.
15. No Saw-cutting, Spoil Removal or Landscaping Repairs included in pricing.
16. Any/All repairs to underground conduit/cabling required after work above is performed, will be quoted separately. We would not proceed without formal approval from owner.

Thank you for the opportunity to quote this project for you, please feel free to contact us should you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Todd Lukas", with a stylized flourish at the end.

Todd Lukas
Project Manager / Estimator

CC:

Note: This proposal may be withdrawn by us if not accepted within **30 days**.

**This price is based on today's copper prices only. Prices are subject to change every day here after depending on the increase in copper. *