

**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT
BOARD MEETING
April 23, 2025**

The regular meeting of the Shorewood-Troy Public Library Board of Trustees was called to order by the President, Thomas Novinski, at 7:00 p.m. on April 23, 2025. The meeting took place in Meeting Room A of the Library located at 650 Deerwood Dr., Shorewood, IL 60404.

ROLL CALL:

TRUSTEES PRESENT:

- | | |
|------------------|-----------------|
| 1. Karen Voitik | 2. Vito Schultz |
| 3. Tom Novinski | 4. Bob Stahl |
| 5. Krysten McGee | |

ABSENT: Arthetta Reeder; Tracy Caswell

STAFF PRESENT:

Cindy Norman, Finance Clerk

VISITORS PRESENT: None

CHANGES/ADDITIONS TO AGENDA: None

APPROVAL OF MINUTES:

Treasurer Stahl moved that the minutes of the regular meeting on March 13, 2025, be approved. Vice President Schultz seconded the motion. All members voted 'yes' to approve.

COMMENTS FROM THE PUBLIC: None

TREASURER'S REPORT:

Cash on Hand Beginning of March 2025	\$ 683,653.50
Cash received during March 2025	29,349.39
Disbursements	<u>(154,663.80)</u>
Cash on Hand End of March 2024	\$ 558,339.09

Location and Denomination of Cash

Petty Cash	\$ 300.00
General Fund Checking – Chase	6,715.03
Money Market Fund – Chase	138,688.29
Old Plank Trail MM X6183	329,929.31
Payroll Account – Chase	16,241.86
License Plates – Chase	987.13
Old Plank Trail MM X9335	1,630.84
Old Plank Trail MM X9981	63,843.69
PMA Financial CD80197	<u>2.94</u>
TOTAL	\$ 558,339.09

APPROVAL AND PAYMENT OF BILLS:

Vice President Schultz motioned that the bills presented for payment be approved. Secretary Voitik seconded the motion. A roll call vote was taken; the motion passed. All Trustees present voted 'yes.'

LIBRARIAN'S REPORT: None

OLD BUSINESS: None

NEW BUSINESS:

- a. Treasurer Stahl motioned/Vice President Schultz seconded to approve a \$150,000 transfer from Reserves to the General Fund to be repaid no later than June 30, 2025 from tax monies received. A roll call was taken and the motion passed with all members present voting 'yes'.
- b. Vice President Schultz motioned/Treasurer Stahl seconded to approve switching the Library's primary banking relationship to Shorewood Bank & Trust, Wintrust. A roll call was taken and the motion passed with all members present voting 'yes.'
- c. Treasurer Stahl motioned/Vice President Schultz seconded to approve the Policy for Board & Staff Attendance at Community Events. The motion passed with all members present voting 'yes'.
- d. Vice President Schultz motioned/Treasurer Stahl seconded to approve the Revisions to the Library Notary Policy. The motion passed with all members present voting 'yes.'
- e. Vice President Schultz motioned/Treasurer Stahl seconded to approve the Revisions to the Policy on Reference & Reader's Services. The motion passed with all members present voting 'yes.'
- f. Vice President Schultz motioned/Treasurer Stahl seconded to approve Revisions to Usage of Library Computers. The motion passed with all members present voting 'yes'.

ANNOUNCEMENTS: None

Vice President Schultz motioned/Secretary Voitik seconded, for the meeting to adjourn at 7:03 p.m., with all members present voting yes.

Respectfully submitted,
Cindy Norman, Finance Clerk