

**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT
BOARD MEETING
July 10, 2025**

The regular meeting of the Shorewood-Troy Public Library Board of Trustees was called to order by the President, Thomas Novinski, at 7:00 p.m. on July 10, 2025. The meeting occurred in Meeting Room A of the Library at 650 Deerwood Dr., Shorewood, IL 60404.

ROLL CALL:

TRUSTEES PRESENT:

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| 1. Karen Voitik | 2. Vito Schultz |
| 3. Arthetta Reeder | 4. Tom Novinski |
| 5. Bob Stahl | 6. Krysten McGee |

STAFF PRESENT:

Jennie Mills, Director
Cindy Norman, Finance Clerk

VISITORS PRESENT: None

CHANGES/ADDITIONS TO AGENDA: None

APPROVAL OF MINUTES:

Treasurer Stahl moved that the minutes of the regular meeting on June 12, 2025, be approved. Secretary Viotik seconded the motion. All members present voted 'yes' to approve.

COMMENTS FROM THE PUBLIC: None

TREASURER'S REPORT:

Cash on Hand Beginning of June 2025	\$ 425,838.29
Cash received during June 2025	738,086.91
Disbursements June 2025	<u>(132,667.65)</u>
Cash on Hand End of June 2025	\$1,031,257.55

Location and Denomination of Cash

Petty Cash	\$ 300.00
General Fund Checking – Chase	7,938.05
Money Market Fund – Chase	12,691.66
MM Fund – Old Plank Trail x6183	336,645.27
Payroll Account – Chase	4,658.21
License Plates – Chase	1,220.15
MM Fund – Old Plank Trail x9881	583,070.93
MM Fund – Old Plank Trail x7766	<u>84,733.28</u>

TOTAL	\$1,031,257.55
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APPROVAL AND PAYMENT OF BILLS:

Vice President Schultz moved that the bills presented for payment be approved. Secretary Voitik seconded the motion. A roll call vote was taken, and the motion passed with a majority vote. Trustee Reeder abstained.

CORRESPONDENCE: The Children's Department received an email from a patron who is a teacher, and she wanted to let them know that she loved the summer read program so much that she was going to model her classroom reading program after it.

LIBRARIAN'S REPORT:

- a. Director's Report with personnel
 - The Joliet Library on Black Road is under construction, so we have been very busy.
 - There is a Foundation fundraiser set for August 5th at Texas Roadhouse in Joliet from 3:00 – close.
- b. Department Heads

OLD BUSINESS: The library will receive 75% of the cost reimbursed by Concord for capping the conduit. Todd Lucas will be the one capping the conduit. In September, after all the work is completed, Director Mills will start a Request for Information to start the process of hiring a new architectural firm. After that, the firm is chosen, the remodel of the bathrooms outside the Children's Department will be the next project.

NEW BUSINESS:

- a. Treasurer Stahl moved/Vice President Schultz seconded, to file the Tentative Budget & Appropriation Ordinance for FY26 for public review. A roll call was taken, and the motion passed with all Trustees present voting 'yes.'
- b. Vice President Schultz moved/Trustee Reeder seconded to set September 11, 2025, at 6:30 pm for a public hearing on the Budget & Appropriations Ordinance. The motion passed with all Trustees present voting 'yes.'
- c. Trustee Reeder moved/Vice President Schultz seconded to approve the FY26 Freedom of Information Act Policy. The motion passed with all members present voting 'yes.'
- d. Treasurer Stahl moved/Vice President Schultz seconded to approve the Required Disclosure of Salary for FY26 for employees earning over \$75,000 in compensation and benefits. The motion passed with all members present voting 'yes.'

OTHER BUSINESS:

- a. There will be 21 vendors at the Friends of the Artisan Faire. Secretary Voitik organized the Faire. It will run from 10:00 am – 2:00 pm on July 12th.
- b. Flyers will be sent out soon to promote the Foundation fundraiser at Texas Roadhouse on August 5th. The fundraiser will also be advertised on all social media outlets.
- c. ILA will be in Rosemont this year. Trustees are welcome to attend.

Treasurer Stahl moved/Secretary Vice President Schultz seconded that the meeting be adjourned at 7:12 p.m., with all members present voting 'yes.'

Respectfully submitted,
Cindy Norman, Finance Clerk