

**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT
BOARD MEETING
January 8, 2026**

The regular meeting of the Shorewood-Troy Public Library Board of Trustees was called to order by the President, Thomas Novinski, at 7:00 p.m. on January 8, 2026. The meeting took place in Meeting Room A of the Library located at 650 Deerwood Dr., Shorewood, IL 60404.

ROLL CALL:

TRUSTEES PRESENT:

- | | |
|--------------------|------------------|
| 1. Karen Voitik | 2. Vito Schultz |
| 3. Arthetta Reeder | 4. Tom Novinski |
| 5. Bob Stahl | 6. Krysten McGee |

ABSENT: Tiffany Allen-Smith

STAFF PRESENT:

Jennie Mills, Director
Cindy Norman, Finance Clerk

VISITORS PRESENT: Paul Mills

CHANGES/ADDITIONS TO AGENDA:

APPROVAL OF MINUTES:

Treasurer Stahl moved that the minutes of the regular meeting on December 11, 2025, be approved. Secretary Voitik seconded the motion, and it was passed with all members voting "yes." Vice President Schultz abstained.

COMMENTS FROM THE PUBLIC: None

TREASURER'S REPORT:

Cash on Hand Beginning of December 2025	\$1,054,693.00
Cash received during December 2025	35,434.28
Disbursements	<u>(120,242.13)</u>
Cash on Hand End of December 2025	\$ 969,885.15
Location and Denomination of Cash	
Petty Cash	\$ 300.00
Money Market – Old Plank Trail x6183	341,120.16
Payroll Account – Chase	9,088.21
License Plates – Chase	1,603.65
Money Market – Old Plank Trail x9335	503,557.53
Money Market – Old Plank Trail X9981	<u>114,215.60</u>
TOTAL	\$ 969,885.15

APPROVAL AND PAYMENT OF BILLS:

Vice President Schultz moved that the bills presented for payment for December 2025 be approved. Secretary Voitik seconded the motion. A roll call vote was taken; the motion passed. All Trustees present voted "yes".

CORRESPONDENCE:

LIBRARIAN'S REPORT:

- a. Director's Report with personnel – Jennie Cisna Mills
 - The Property & Casualty Insurance renewed January 1st. Director Mills included the policy coverage in the packet for the Trustees to review.
 - Physical circulation was up 7.7% for calendar year 2025, and digital circulation was up 23% for calendar year 2025.
 - This is the 50th Anniversary of the Library District. There will be a reception on April 23rd during National Library Week, to seal a time capsule.
 - The Foundation received \$2,600 in donations in December with \$2,500 coming from one individual. Director Mills is starting to look into a permanent way to recognize the donors.

OLD BUSINESS: None

NEW BUSINESS:

- a. Vice President Schultz moved/Trustee Reeder seconded to approve the Director's Succession Plan/State Standard. The motion passed with all members present voting "yes."
- b. The board reviewed the proposed By-Law Changes that became necessary due to recent changes of Illinois laws regarding the Open Meetings Act. Military Service was added to the list of reasons that Trustees can attend remotely and Board Meetings, including Committee meetings, cannot be held on Election Days. Director Mills also clarified that non-attendance by a Trustee at board meetings for 12 consecutive months is a reason to declare a vacancy in their position (this is Illinois law).
- c. Vice President Schultz moved/Trustee Reeder seconded to approve the updated Finance Policy. A roll call was taken and the motion passed with all members present voting 'yes'.
- d. Vice President Schultz moved/Treasurer Stahl seconded to approve applying for a \$5,000 RAILS Grant "My Library..Is" for Start-Up Costs for a Middle-Grade Reading Program. The motion passed with all members present voting 'yes'.

OTHER BUSINESS:

- a. Director Mills will provide the corrected version of the By-Laws to the Trustees

Vice President Schultz moved/Treasurer Stahl seconded for the meeting to adjourn at 7:14 p.m. with all members present voting yes.

Respectfully submitted,
Cindy Norman, Finance Clerk