

**AGENDA**  
**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT**  
**BOARD OF TRUSTEES**  
Meeting Room A, 650 Deerwood Dr., Shorewood, IL 60404

**April 13, 2026**  
**General Meeting**  
**7:00 p.m.**

1. Welcome
2. Call to order and roll call of Trustees
3. Changes/Additions to Agenda
4. Approval of Minutes:
  - Regular Meeting, March 12, 2026
5. Comments from the Public

MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.
6. Treasurer's Report – March 2026
7. Approval and Payment of Bills
8. Correspondence
9. Reports
  - a. Director's Report with personnel– Jennie Cisna Mills
  - b. Department Heads
10. Old Business
11. New Business –
  - a. Honor Gaby Monarrez for her three-year anniversary with the Library (**Honor**)
  - b. Honor Sarah Haish for her five-year anniversary with the Library (**Honor**)
  - c. Approve a \$150,000 transfer from Reserves to the General fund to be repaid by no later than June 30, 2026, from tax monies received (**Action**). Funds not expected to be transferred until May 2026
  - d. Award bid to Algat Enterprises for Lower Bathroom remodeling at a cost of \$67,777 (**Action**)
  - e. Approve Santanna as the Natural Gas Supplier at approximately 52 cents per therm (**Action**)
  - f. Remove Library Closure from June 4<sup>th</sup> and Close June 6<sup>th</sup> for Summer Reading Kickoff (**Action**)
12. Close to Go into Executive Session to Discuss Matters Related to Personnel 5 ILCS 120/2(c)(1)
13. Reopen to Open Session – No action expected to be taken directly related to Executive Session
  - a. Budget for FY27 (**Discussion**)
  - b. Library Director's Evaluation (**Discussion**)
14. Announcements
  - a. Agenda Building for the May meeting
  - b. Friends of the Library Book Sale, April 17<sup>th</sup> & April 18<sup>th</sup> from 9 am- 4 pm, both days
  - c. Jennie is on vacation, April 17<sup>th</sup> through April 27<sup>th</sup>, returning April 29<sup>th</sup>
13. Adjourn

Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the Shorewood-Troy Public Library District Director at 815-725-1715 at least 24 hours before the meeting date.

For further information regarding this meeting agenda, please contact:  
Jennie Cisna Mills, Director/815.725.1715 or [jmills@shorewoodtroylibrary.org](mailto:jmills@shorewoodtroylibrary.org)  
Shorewood – Troy Public Library District, 650 Deerwood Dr., Shorewood, IL 60404

**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT  
BOARD MEETING  
March 12, 2026**

The Regular Meeting of the Shorewood-Troy Public Library Board of Trustees was called to order by President Thomas Novinski at 7:00 p.m. on March 12, 2026. The meeting was held in Meeting Room A of the Library at 650 Deerwood Dr., Shorewood, IL 60404.

**ROLL CALL:**

**TRUSTEES PRESENT:**

- |                                    |                              |
|------------------------------------|------------------------------|
| 1. Karen Voitik                    | 2. Vito Schultz              |
| 3. Arthetta Reeder                 | 4. Tom Novinski              |
| 5. Bob Stahl                       | 6. Krysten McGee – 7:04 p.m. |
| 7. Tiffany Allen-Smith – 7:05 p.m. |                              |

**ABSENT:**

**STAFF PRESENT:**

Jennie Mills, Director  
Cindy Norman, Finance Clerk

**VISITORS PRESENT:** Rachel Engelhardt & Audrey Mudroch

**CHANGES/ADDITIONS TO AGENDA:** None

**APPROVAL OF MINUTES:**

Treasurer Stahl moved to approve the minutes of the regular meeting on February 12, 2026. Vice President Schultz seconded the motion, which passed with all members present voting "Yes."

**COMMENTS FROM THE PUBLIC:** None

**TREASURER'S REPORT:**

Cash on Hand Beginning of February 2026	\$ 868,487.13
Cash received during February 2026	23,249.30
Disbursements February 2026	<u>(141,511.00)</u>
Cash on Hand End of February 2026	\$ 750,225.43

**Location and Denomination of Cash**

Petty Cash	\$ 300.00
Old Plank Trail MM X6183	343,596.25
Payroll Account – Chase	8,898.21
License Plates – Chase	1,680.51
Money Market – Old Plank Trail x9981	306,009.18
Old Plank Trail Community Bank X7766	<u>89,741.28</u>
TOTAL	\$ 750,225.43

**APPROVAL AND PAYMENT OF BILLS:**

Vice President Schultz moved that the bills presented for payment be approved. Secretary Voitik seconded the motion. A roll call vote was taken, and the motion passed with all Trustees present voting "Yes."

CORRESPONDENCE: NONE

LIBRARIAN'S REPORT:

- a. Director's Report with personnel – Jennie Cisna Mills
  - The Library and Troy 30-C will be renewing their partnership to issue Library Link cards to students in Troy 30-C automatically.
  - Director Mills, Lori Freeman, and Sarah Haish met with Carrie Upjohn, Troy's School Media Coordinator, to discuss other avenues of cooperation, including partnering with our Summer Reading program.
  - The Foundation received \$1,200 in donations since last month, bringing the total to \$7,220.
  - Director Mills handed out a flyer regarding a legislative bill being introduced to bring parity to e-book pricing for libraries. Director Mills will send the board members the contact information for committee members so they can reach out to them.
  - The new Foundation donor square will take up less room than a tree and will be easier to update. There will be squares of different colors for different donation thresholds.
- b. Department Heads

OLD BUSINESS:

- a. Treasurer Stahl motioned, and Secretary Voitik seconded to approve the Board By-Law Changes. The motion passed with all members voting 'yes'.

NEW BUSINESS:

- a. Rachel Engelhardt was honored for her First Anniversary with the library.
- b. Audrey Mudroch was honored for her First Anniversary with the Library.
- c. Vice President Schultz motioned, and Trustee Reeder seconded to approve lower bathroom specifications to go out for formal bidding process. A roll call was taken, and the motion passed with all members voting 'yes'.
- d. Vice President Schultz motioned, and Secretary Voitik seconded to table the Artificial Intelligence Usage in Work Policy. The motion passed with all members voting 'yes'.

Motion made to go into Executive Session to discuss matters related to Personnel 5 ILCS 120/2(c)(1) by Treasurer Stahl, seconded by Vice President Schultz at 7:28 p.m.

The public meeting was reopened at 7:36 p.m. No action was taken.

OTHER BUSINESS:

- April's Board meeting will be on April 13<sup>th</sup> instead of April 9<sup>th</sup> to have time for all the bids for the bathroom remodel to come in.
- Mills, Freeman, and Nowak will be at the PLA Conference the 1<sup>st</sup> week of April
- The 50<sup>th</sup> Anniversary Open House will be on April 30<sup>th</sup> from 6 pm – 7 pm
- Secretary Voitik attended (3) webinars through ILA and thought they were really good

Treasurer Stahl motioned, and President Novinski seconded, that the meeting be adjourned at 7:40 p.m., with all members present voting 'yes'.

Respectfully submitted,  
Cindy Norman, Finance Clerk

## Director's Report/April 2026

### **Administrative:**

- The first draft of the FY27 budget is in your packet for review.
- The Library received two bids for the lower-level bathroom remodeling. They have been reviewed by the architect.
- The Troy 30-C Board is approving the Memorandum of Agreement between our Library and the School District to continue issuing library cards to their students automatically, as long as the students reside in our District, on April 15<sup>th</sup>. The agreement has been in place since the pandemic and is substantially unchanged. They would prefer to approve it first and have the Library Board approve it after they do, so it should be on your agenda in May.

### **Fiftieth Anniversary:**

- The Fiftieth Anniversary Party is Thursday, April 30<sup>th</sup>, from 6 pm to 7 pm!

### **Friends of the Library:**

- The Friends of the Library Spring Book Sale is April 17<sup>th</sup> & 18<sup>th</sup>. Both days are from 9 am to 4 pm.

### **ILA:**

- Cyndi Robinson, the Director of ILA, who many of you might know, has announced her intention to retire. I have been appointed to the team that will work with the hiring search firm and the hiring process.

### **Outside Library Projects:**

- I'll be moderating a panel on "Literary Fiction" at Library Journal's Day of Dialog on May 7<sup>th</sup>. Authors include Tea Obreht, Daniel Mason, T. Geronimo Johnson, and Stephanie Soileau.

### **Meetings:**

- Presentation to FPLD Collection Development Team on Increasing Circulation, External (3/17)
- LIMRiCC Governing Board, External (3/19)
- ILA Board, External (3/30)
- Public Library Association Conference, External (4/1 – 4/3)
- ILA Board, External (4/6)
- Met with Taylor Palumbo, the Architect, Internal (4/8)
- Pinnacle Governing Board (4/10)

# Technical Services Department Head Report

## March 2026

### March meetings and events:

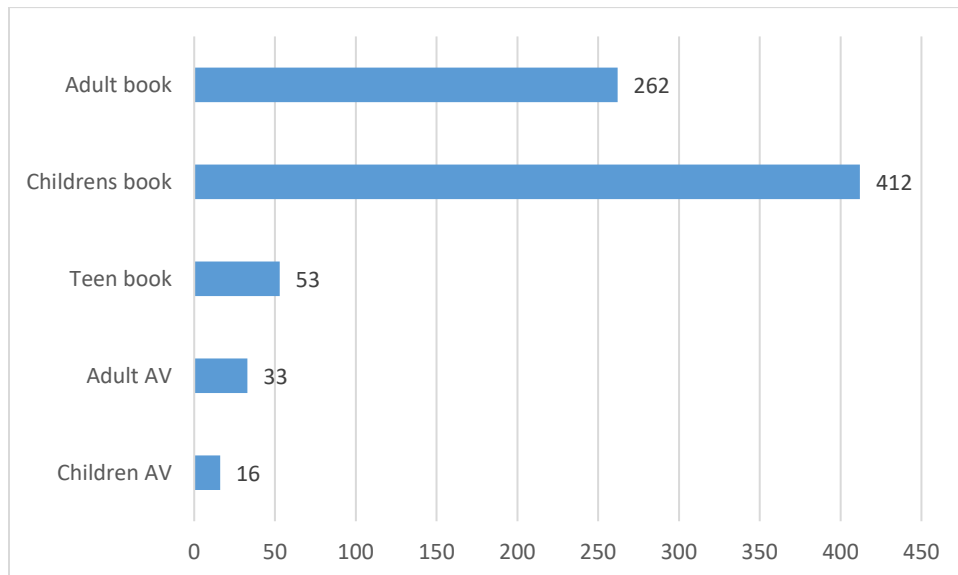
- 3/2 – PinOperations off-site tour of the Renaissance Center-Joliet (location of Pinnacle Day 2026)
- 3/11 – PinTech meeting (Shorewood)
- 3/25 – Webinar – AI in Libraries (1 hour)
- 3/25-Webinar – Amazon Groups, Users, and Approval workflow (1 hour)

### Current projects and news:

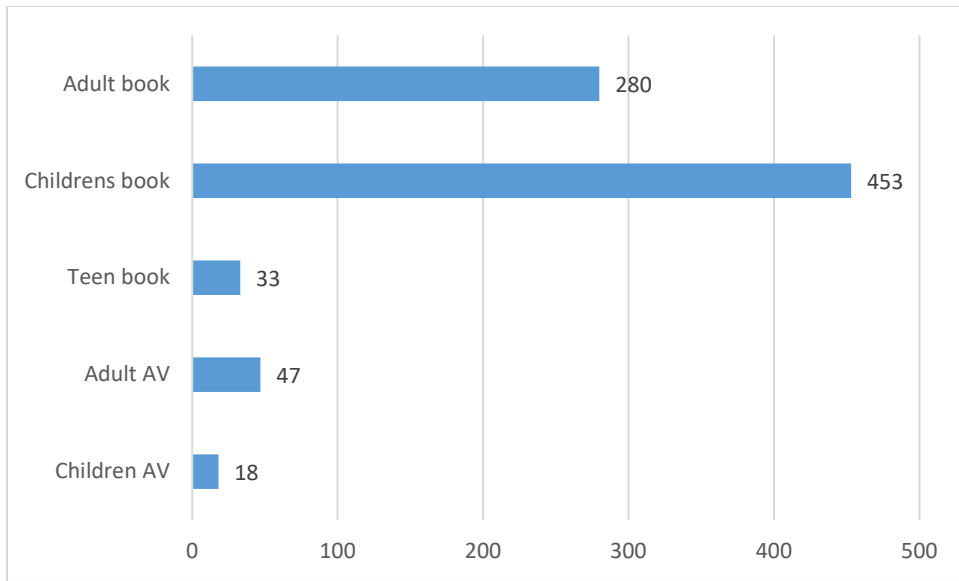
- None

## Tech Service Statistics

### Items processed, cataloged, and added to the collection in March:



Items ordered in March:

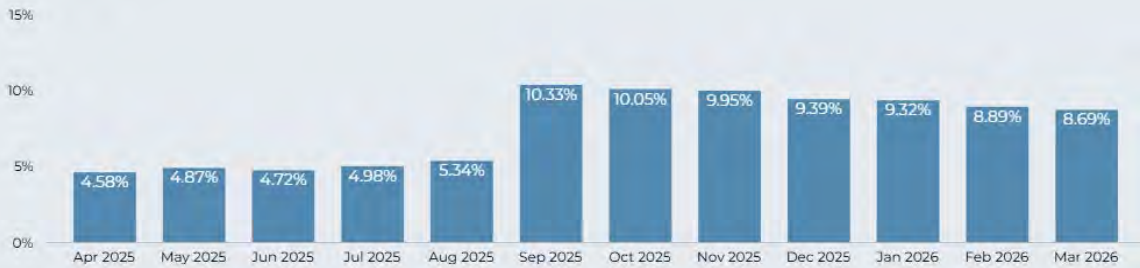


## Collection Trends

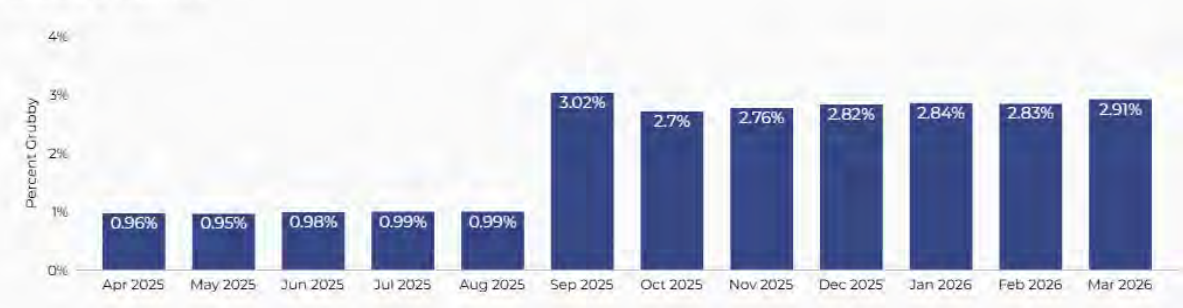
### Total Items

Material Type	Top 10 - Date / Total Items						
	Mar 2020	Mar 2021	Mar 2022	Mar 2023	Mar 2024	Mar 2025	Mar 2026
Audio	3,531	3,385	1,737	1,928	1,869	1,954	1,828
Book	41,234	40,273	35,727	35,779	37,378	39,902	42,420
Magazine	571	532	598	380	209	239	223
Movie	4,568	4,624	4,022	3,630	3,863	4,128	4,457
Other	251	199	188	159	160	195	215
<b>Grand total</b>	<b>50,155</b>	<b>49,013</b>	<b>42,272</b>	<b>41,876</b>	<b>43,479</b>	<b>46,418</b>	<b>49,143</b>

### Dead Items



### Grubby Items



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Respectfully submitted,

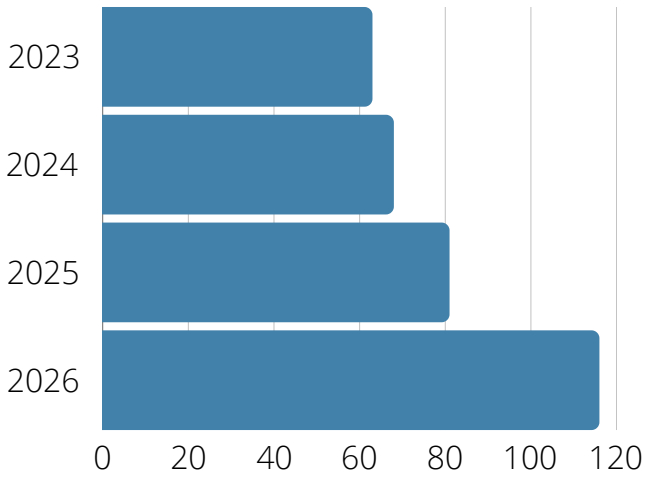
Leslie Lovato  
Technical Services Manager

# MONTHLY REPORT

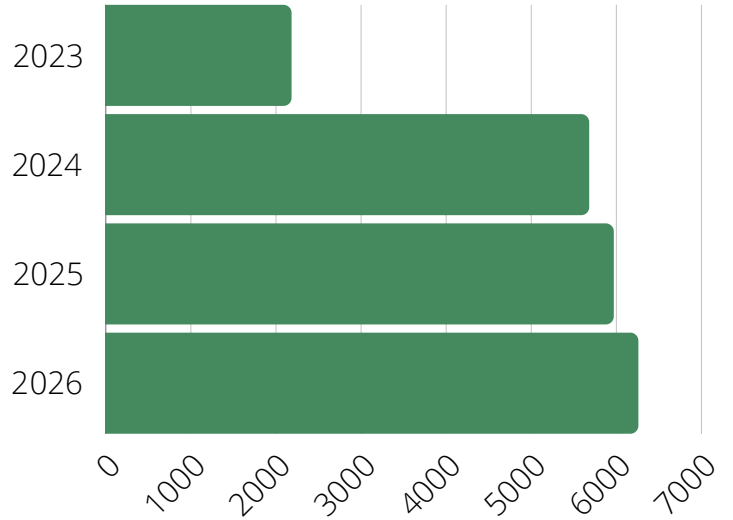
## MARCH 2026

**JULIE HORNBERGER**  
CIRCULATION MANAGER

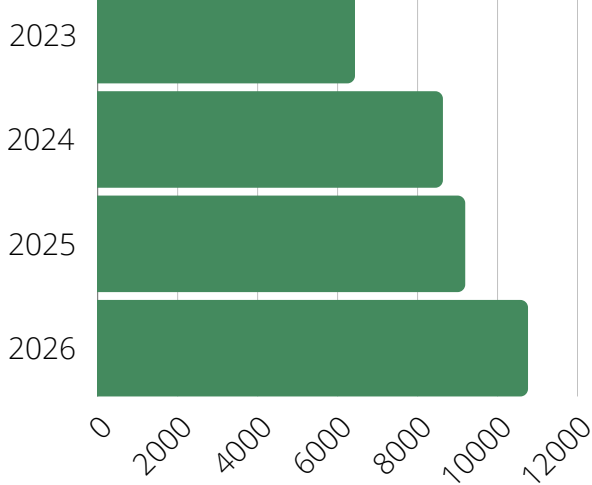
### NEW CARDS



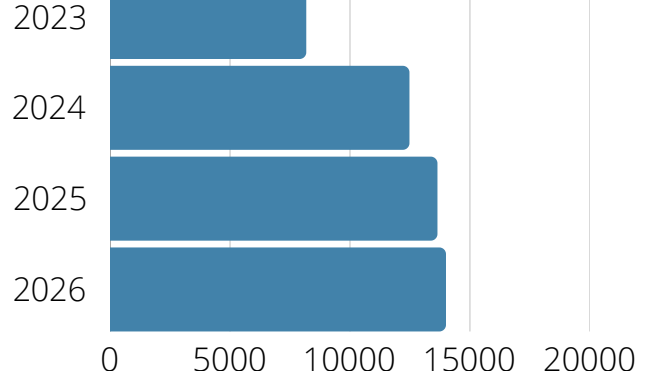
### DOOR COUNT



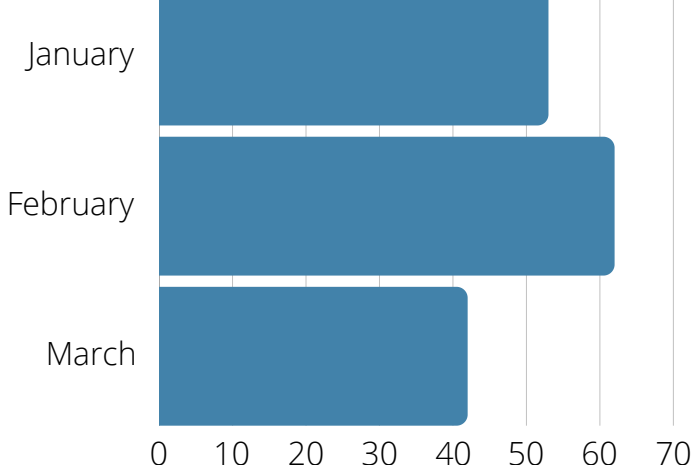
### ITEMS CHECKED IN



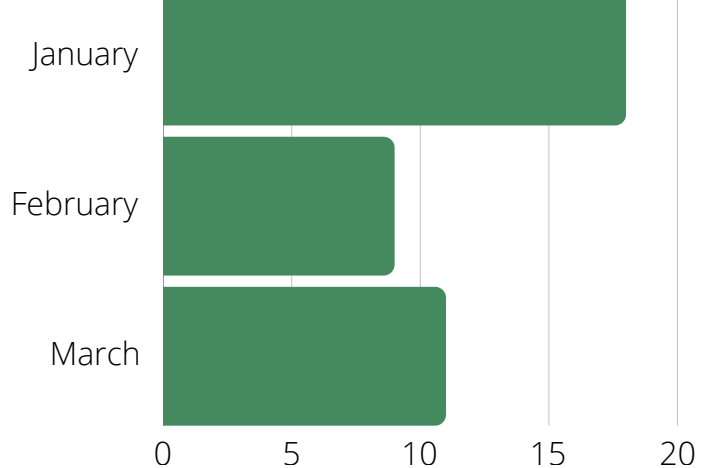
### ITEMS CHECKED OUT



### NOTARY



### MOBILE PICK UP



# MONTHLY REPORT

**LORI FREEMAN**  
**CHILDREN'S MANAGER**

**March 2026**

## DEPARTMENT UPDATES

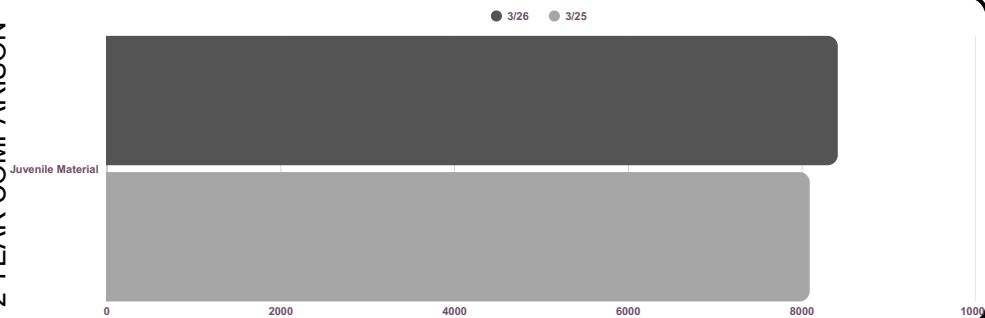
- **Collection Clean Up:** This month we focused on collection clean up after the Winter Read craze. All collections were shelf read, shifted and straightened.
- **Spring Celebration:** This year for the Easter Bunny we decided to buy a bunny suit instead of hiring the bunny to save money. Oliver from Circ graciously volunteered to be the bunny. The program was successful and patrons big and little had a wonderful time. My department has the bigger programs down to a science now and they seem to run smoothly. I'm so proud of my team!



## CIRCULATION

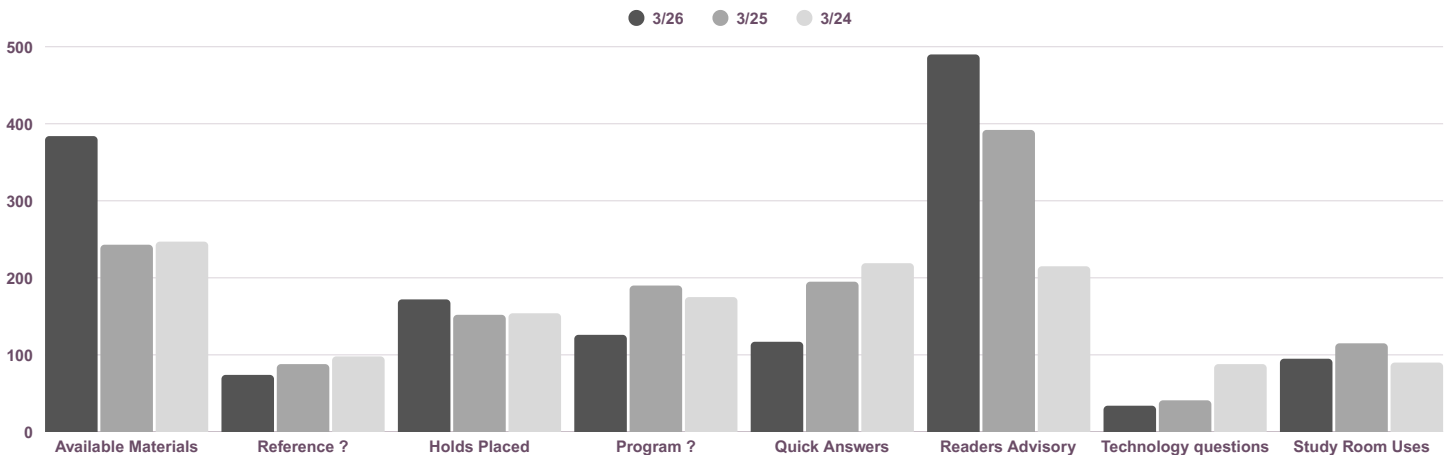
The circulation of Juvenile materials for the month of March 2026 increased by **3.99%**. **8,410** items were checked out as opposed to **8,087** the previous year.

2 YEAR COMPARISON



## DELIVERABLES

3 YEAR COMPARISON



## Reference Breakdown 3/26

- **384** patrons ask about available materials
- **74** ask general reference questions
- **172** holds were placed
- **126** questions were asked about programs
- **117** quick answers were provided
- **490** reader's advisory
- **34** patrons asked about technology.
- **95** study room reservations.



## CHILDREN'S PROGRAMS

**27**  
 Active Programs Offered  
**572**  
 Total Attendance

**10**  
 Passive Programs Offered  
**2012**  
 Total Attendance

# Children's Outreach Report

## March 2026



**PreK Storytime's:** Age appropriate stories, songs, and fingerplays to promote early literacy skills.

Library Promotional materials are printed and shared at each visit. Storytime's will reflect the teachers' lesson plans. Book deliveries are provided using Library materials reflecting teachers' requests.

- **Shorewood Early Learning**  
3, 4, & 5 Year Old  
2 Classrooms  
5-7 Staff members
- **Step by Step**  
1 & 2 Year Old's  
3, 4, & 5 Year Old's  
2 Classrooms  
3-4 Staff members
- **The Learning Experience**  
1 to 2 Year Old's  
3, 4, & 5 Year Old's  
School age children  
12 Staff members
- **Trinity Christian School**  
PreK  
5 Classrooms  
12+ Staff members

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**Total  
Engagement  
288**

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### School Partnerships:

**Troy Shorewood Elementary** 4<sup>th</sup> Grade Public Library Incentive. each month, students will complete various challenges provided by STPL, and one lucky member wins a Book Basket!

**Troy Craughwell Family Game Night &**

**Troy Cronin Learning Luau** STPL adds to our community schools' goals with information, games, & prizes!

**Holy Family Father Son Event** - STPL provides baskets and library information to our private school families.

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**Total  
Engagement  
571+**

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### Community Partnerships:

**Bilingual Storytime w/ the Spanish Community Center,** sharing songs, stories, resources, and fun in both English & Spanish!

**Carnival Nights @ SCC** - STPL supports our partners by attending their event, networking, and being visible in the community.

**Kiwanis of Shorewood** - STPL creates signage, social media posts, and slides in preparation for the annual Gala.

**Storywalk @ Troy Towne Center**- STPL shares Monarch winner, *Hidden Animal Colors*, by Jane Park, along with interactive IL wildlife activities.

**Super Hero Storytime, STEAM, & Towards Zero Waste** - STPL partners with WCEMA, U of I Extension, and WCG to bring programs to our families.

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**Total  
Engagement  
70+**

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# ADULT, TEEN, & TECHNOLOGY SERVICES MONTHLY REPORT- MARCH 2026

-Rose Nowak - Adult, Teen, & Technology Services Manager

## Program attendance breakdown:



### Active Programs

Number of Programs: 21  
Attendees: 174

### Passive Programs

Number of Programs: 14  
Total Patrons: 292

### Adult & Teen Outreach Snapshot:

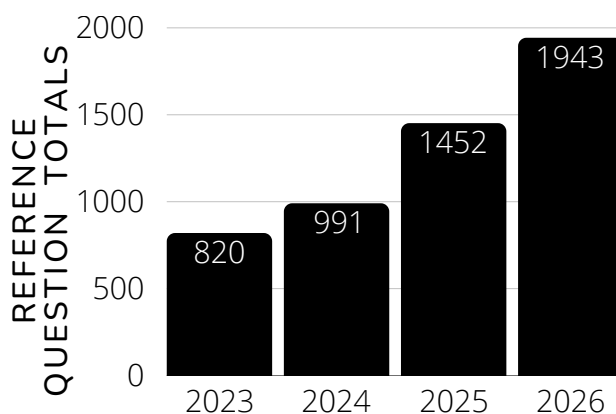
Number of Programs: 19  
Total Patrons: 147  
Homebound Deliveries: 4

## Staff Meetings, Training, Programs, & Events

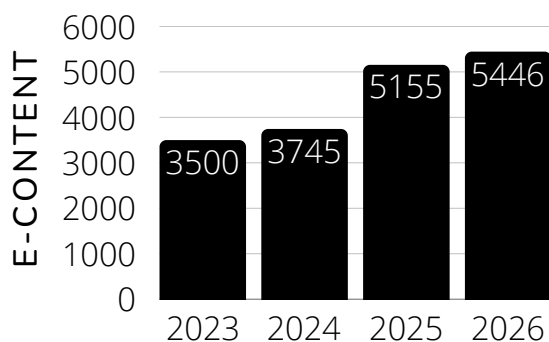
- Rose - Adult, Teen, & Technology Manager (12)
  - Craughwell Game Night
  - PinAdult
- Gabby- Adult & Teen Outreach Coordinator (13)
  - Irish Trivia
  - Spanish Community Night
- Hailie - Adult & Teen Services Assistant (2)
  - F1 Bracelet
  - BookBuzz Webinar
- Audrey- Adult Services Program Coordinator (18)
  - Irish Legends presentation
  - Resume workshop
- Violet - Teen Programming Coordinator (16)
  - Spring Cleaning Volunteers
  - Women's Health Fair

## Reference Stats

- TOTAL: 1,943
  - Reference: 485
  - Item Availability: 129
  - Reader's Advisory: 139
  - Holds: 35
  - Programs: 69
  - Technology: 432
  - Quick Answer: 654



## E-Content



### E-Content Holdings

- Hoopla: 1,466 items
- Libby: 3,980 items

# ADULT & TEEN OUTREACH REPORT

## MARCH 2026

Total Teen & Adult  
Outreach  
Programs/Events:

19

**Alden Estates:** Biweekly visit alternating between book pick-up/drop-off and a craft. March's craft was Painting Potted Plants.

**Shorewood Horizons:** Biweekly visit with book pick-up and drop-off.

**Shorewood Glen:** Monthly craft program at their community center. March's craft was Painting Potted Plants.

**Timbers of Shorewood:** Monthly visit with book pick-up and drop-off.

**Timbers Book Club:** Members read and discussed the book *All The Colors of the Dark* by Chris Whittaker.

**Trivia @ Will County Brewing Company:** Monthly outreach trivia program geared towards adults. March's installment was Irish themed.

**Homebound Deliveries:** Bi-weekly visits to drop-off and pick-up books.

**Promotional Video for Library Road Trip:** Gabby went to the Yorkville Library to participate in an interactive video for Library Road Trip.

**Spanish Community Center's Carnival Nights:** Gabby and Sarah attended the Spanish Community Center's Carnival Nights Gala.

**Women's Health Fair:** Gabby and Violet attended the Spanish Community Center's Women's Health Fair. They set up a table with library information, games, and prizes.

**Business Promotion Drop-Off:** Gabby and Sarah visited multiple businesses within the community to hand deliver them an invite to the Library's 50<sup>th</sup> Anniversary Party.

**Story Walk Set-Up:** Gabby and Sarah visited the Shorewood Village Hall to clean up the Story Walk area and provide a new story for patrons to enjoy.

Total Participants:

147

Homebound  
Deliveries:

4

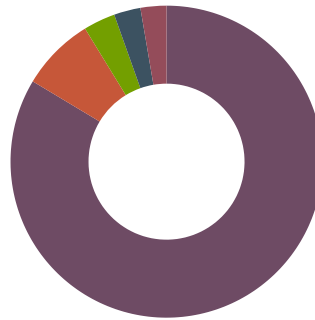
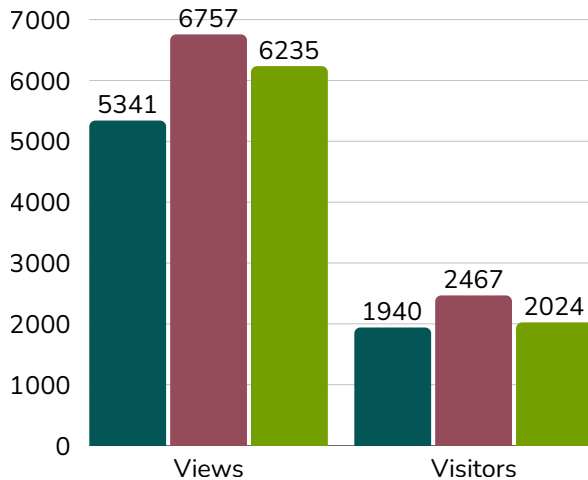
Community  
Bookdrop Returns:

157

# March 2026 Marketing Stats

Monthly Board Report  
Donna Rodriguez  
Marketing Specialist

## Website Visits:



Home Page - 82%  
Passports - 8%  
Museum Passes - 4%  
Digital Collection - 3%  
Get a Library Card - 3%

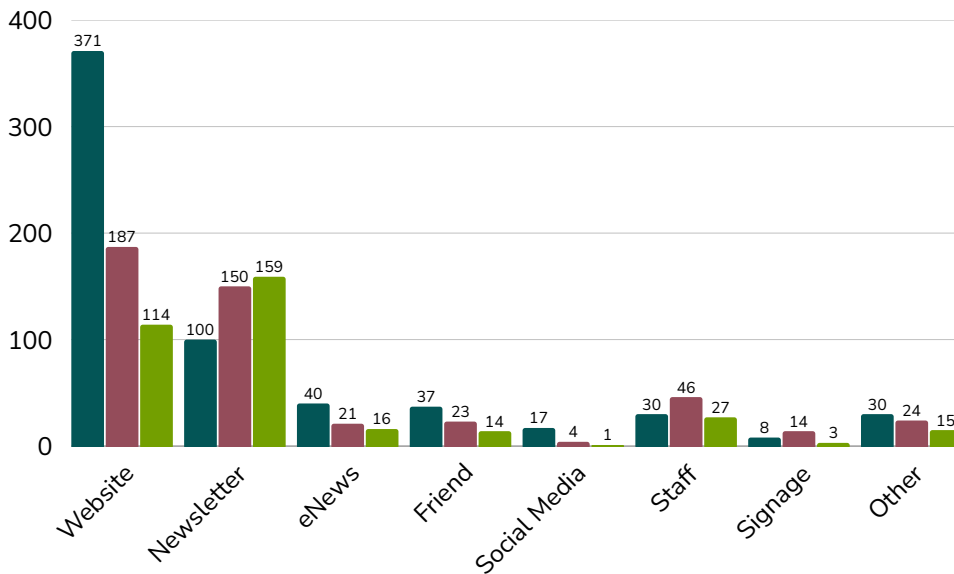
### Meeting Room:

	2026	2025	2024
Non-Profit	87	5	6
For-Profit	0	0	0

### eNews Stats:

<b>2026</b>	
8,439 EMAILS SENT	
34.48% OPEN RATE	
143 CLICKS	
99 UNIQUE CLICKERS	
<b>2025</b>	
7,342 EMAILS SENT	
43.36% OPEN RATE	
260 CLICKS	
146 UNIQUE CLICKERS	
<b>2024</b>	
8,643 EMAILS SENT	
43.1% OPEN RATE	
225 CLICKS	
148 UNIQUE CLICKERS	

## Program Referrals:



## Facebook:

REACH  
**60.7k**  
2025  
**31.4k**  
2024  
**2.5K**

FOLLOWERS  
**4.4k**  
NEW FOLLOWERS  
**45**

INTERACTIONS  
**900**  
2025  
**540**  
2024  
**42**

## Instagram:

REACH  
**412**  
2025  
**263**  
2024  
**74**

FOLLOWERS  
**1.3k**  
NEW FOLLOWERS  
**15**

INTERACTIONS  
**97**  
2025  
**0**  
2024  
**0**

\*Some data is unavailable

# March 2026 Marketing Updates



## Meetings/Trainings:

- 3/11 - Dept. Manager Meeting
- 3/26 - Online Mental Health Training



## Other Items:

- Promoted the Library Road Trip and put together the raffle prize package.
- Worked on marketing materials for the 50<sup>th</sup> Anniversary party and promoted testimonial submissions.
- Ordered items for gift baskets to be raffled at the Anniversary party.
- Finalized Summer Read sponsor mailing list and mailed out sponsorship solicitation letters.
- The following sponsors have committed:
  - Joliet Slammers (ticket vouchers)
  - Kellers (passes)
  - SkyZone (Admission for 4, pizza, pop)
  - Anchor Storage (\$)
  - Ron Tirapelli (\$)
  - The Timbers (awaiting check)
  - Shorewood Bank and Trust (\$)
  - Shorewood YMCA (passes)
  - Kane County Cougars (ticket vouchers)
  - Papa Johns (gift basket & bookmarks)
  - Channahon Lanes (confirming level)
- Performed routine web updates.
- Created and sent out the following Patron Point eblasts: Kate Quinn, Keepsake Keychain, Resume Building Workshop, Live Jazz Performance and the April eNewsletter.
- Attended and photographed the Spring Celebration.



April 13, 2026

TO: Shorewood-Troy Public Library

FROM: Julie Hornberger, Head of Circulation

RE: Gabi Monarrez's Three-Year Anniversary with the Library

Happy three-year work anniversary!

It has been such a pleasure to work with Gabi. She is a natural hard worker: her dedication, consistency, and strong work ethic truly sets her apart. Her easy-going attitude, partnered with her remarkable customer service, makes for the ideal Circulation Assistant. She is always working behind the circulation desk on a task and is a dedicated self-starter.

Gabi is also Circulation's resident green thumb, taking care of anything that needs dirt. This past year has brought out her creative side. The paper flowers scattered around upstairs are her handiwork, making the upstairs space look pretty and inviting.

I am so grateful to have her on our team, as she is an essential part of the library's success. Your contributions are greatly appreciated. Thank you for all you do; we're fortunate to have you.

TO: Shorewood-Troy Public Library Board of Trustees

FROM: Lori Freeman, Children's Services Manager

RE: Sarah Haish's Fifth Anniversary with the Library

Sarah will be celebrating her fifth anniversary with the library on April 12th.

Our outreach is up 20% this year, as of March 2026, due to Sarah's contributions as our Children's Outreach Librarian. During her weekly storytime visits at local daycares, Sarah has consistently demonstrated her dedication and passion for libraries, sparking excitement among the kids she sees and fostering a love for reading. Her initiative in launching the Traveling Storyteller series over the summer, along with the successful Superhero Storytime program she developed with Mallory, has strengthened our community ties and created meaningful partnerships.

The relationships she builds with the teachers and school media professionals have been invaluable to the Library's success and, most importantly, to getting kids excited about reading. She is always buzzing with new ideas.

Sarah, thank you for all that you do! Your dedication to our library and all the work you do to connect families with library resources is appreciated. Sarah is a valuable part of our amazing children's team. I hope to celebrate many more anniversaries with her for years to come.

April 13, 2026

TO: Shorewood-Troy Library Board of Trustees

FROM: Jennie Mills, Director

RE: Transfer from Reserves

I recommend that the Board approve a transfer of \$150,000 from reserves to cover April and May expenses. Our tax deposits occur at two different times – we receive half of our tax receipts in July through September, and the other half in May and June. This creates a cash-lean time in the Spring. Our expenses are right where they should be at this point in the year, at 75%, but due to the way taxes come in, revenue is still lean.

Our taxes begin coming in at the end of May, and we should be able to repay our reserves in full by the end of June. In essence, we are just providing ourselves with an interest-free loan, as we have for a number of years.

This year, I don't anticipate actually tapping into reserves until May.

April 13, 2026

TO: Shorewood-Troy Library Board of Trustees

FROM: Jennie Mills, Director

RE: Awarding Bid for Lower Level Restroom Work

The Library received two bids for the lower-level restroom. Please see the bid tabulation in your packet and the bid form from the low bidder in your packet (Algat Enterprises for \$67,777). Algat did include references from municipal and other public entities, so they do prevailing wage work.

Their references checked out.

Shorewood-Troy Public Library Restrooms Renovation  
 650 Deerwood Drive  
 Shorewood, IL 60404

Bids Due: 04/06/2026 by 12:00 pm (noon)

Opened and reviewed by:  
 Jennifer Mills (Shorewood-Troy Public Library)  
 Taylor Palumbo (Ethos Workshop Architects)

Category	Alliance Allied Inc.	Algat Enterprises Group Co Inc.
Base Bid With the Performance and Payment Bond	\$79,800.00	\$67,777.00
Base Bid Performance and Payment Bond Amount	\$7,980.00	\$2,100.00
Base Bid Without the Performance and Payment Bond	\$71,820.00	\$65,677.00
Base Bid Completion Time (in calendar days)	30	28
Provided Detailed Schedule of Values (Yes/No)	No	No
Provided Certificate of Insurance (Yes/No)	Yes	Yes
Provided Detailed Construction Schedule (Yes/No)	No	No
Provided Values for Changes in the Work (Yes/No)	Yes	Yes

**Notes:**

There are no addenda or alternates in this project.

**Bid Bond**

 **AIA** Document A310™ – 2010

**CONTRACTOR:**

(Name, legal status and address)

ALGAT ENTERPRISES GROUP CO INC.

5234 W Diversey Ave.

Chicago, IL 60639

Bid Bond No. MB04849

**SURETY:**

(Name, legal status and principal place of business)

Merchants Bonding Company (Mutual)

6700 Westown Pkwy

West Des Moines, IA 50266

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**OWNER:**

(Name, legal status and address)

Shorewood-Troy Library

650 Deerwood Dr

Shorewood, IL 60404

**BOND AMOUNT:** Ten Percent of the Bid Amount ( 10.00% of Bid Amount)

**PROJECT:**

(Name, location or address, and Project number, if any)

Shorewood-Troy Public Library Restrooms Renovation, Project No. 26004

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

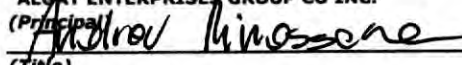
If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.


When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 3rd day of April, 2026.

  
(Witness)

  
(Witness) Kaylee Floodman

ALGAT ENTERPRISES GROUP CO INC.  
(Principal)  (Seal)

(Title)  
Merchants Bonding Company (Mutual)  
(Surety)  (Seal)

(Title) Elliot Motu, Attorney-in-fact

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# MERCHANTS BONDING COMPANY™

## POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Chris Steinagel; Christopher M Kemp; Connie Smith; Eliot Motu; Julia Douglas; Kory Mortel; Michael J Douglas; Robert Downey; Samuel Duchow

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."


"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.  
In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 3rd day of February, 2024.

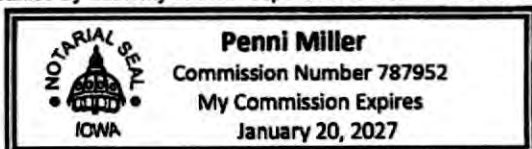


MERCHANTS BONDING COMPANY (MUTUAL)  
MERCHANTS NATIONAL BONDING, INC.  
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By   
President

STATE OF IOWA  
COUNTY OF DALLAS ss.

On this 3rd day of February 2024, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



(Expiration of notary's commission does not invalidate this instrument)

  
Notary Public

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 3rd day of April, 2026.



  
Secretary



ALGAENT-01

BCARRASCO

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/22/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Peak Financial Group LLC 1030 Higgins Rd Ste 102 Park Ridge, IL 60068-5761	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): <b>(708) 669-7081</b> FAX (A/C, No): <b>(866) 588-3839</b> E-MAIL ADDRESS: <b>Contact@insurepeak.com</b>
<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURER A :</b> Erie Insurance Co	<b>NAIC #</b> 26263
<b>INSURER B :</b> Norguard insurance company	
<b>INSURER C :</b>	
<b>INSURER D :</b>	
<b>INSURER E :</b>	
<b>INSURER F :</b>	

<b>INSURED</b>  <b>ALGAT ENTERPRISES GROUP CO INC</b> 5059 N Nordica Ave Chicago, IL 60656-3603	
---	--

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER			Q61-0624602	12/14/2025	12/14/2026	EACH OCCURRENCE \$ <b>1,000,000</b>
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>1,000,000</b>
							MED EXP (Any one person) \$ <b>5,000</b>
							PERSONAL & ADV INJURY \$ <b>1,000,000</b>
							GENERAL AGGREGATE \$ <b>2,000,000</b>
							PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b>
							\$
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			Q61-0624602	12/14/2025	12/14/2026	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b>
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
							EACH OCCURRENCE \$
							AGGREGATE \$
							\$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	ALWC604832	5/30/2025	5/30/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
							E.L. EACH ACCIDENT \$ <b>100,000</b>
							E.L. DISEASE - EA EMPLOYEE \$ <b>100,000</b>
							E.L. DISEASE - POLICY LIMIT \$ <b>500,000</b>

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 Partners, officers and others are excluded from the workers' compensation policy by endorsement: Andrew Minossora.

Geneva Park District is named as additional insured with respect to the General Liability policy when required by written contract

**CERTIFICATE HOLDER****CANCELLATION**

<b>Shorewood-Troy Public Library</b> 650 Deerwood Drive Shorewood, IL 60404	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  <b>AUTHORIZED REPRESENTATIVE</b> 
---	--

(NOTE: These affidavits must be completed by an authorized representative of the bidder)

**AFFIDAVITS**

**Section 1:**

***Business Status of Bidder***

**BIDDER/APPLICANT:**

Algat Enterprises Group Co Inc  
-----  
*Name*  
CHICAGO, IL  
-----  
*Principal place of business*  
5234 W DIVERSEY AVE  
-----  
*Address*  
CHICAGO, IL 60639  
-----  
*City, State, Zip Code*

---

***The Bidder is a:***

- Corporation
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Other (please explain: \_\_\_\_\_ )

**Corporation**

The state of incorporation is: Illinois

The registered agent of the corporation in Illinois is:

Andrew Minossora  
-----  
*Name*  
3333 N Nagle Ave  
-----  
*Address*  
Chicago, IL 60634  
-----  
*City, State, Zip Code*

Patryk Romanowski

The officers of the corporation are:

Andrew Minossora  
\_\_\_\_\_  
*President*

Patryk Romanowski  
\_\_\_\_\_  
*Secretary*

\_\_\_\_\_  
*Vice President*

\_\_\_\_\_  
*Treasurer*

The Corporation is authorized to do business in the State of Illinois  
**Limited Liability Company**

The state of registration is:

The registered agent of the Limited Liability Company in Illinois is:

-----  
*Name*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*City, State, Zip Code*

The registered office of the Limited Liability Company in Illinois is:

-----  
*Name*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*City, State, Zip Code*

The managers and members of the Limited Liability Company are:

-----  
*Name*

-----  
*Name*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*Address*

-----  
*City, State*

-----  
*City, State*

The LLC is authorized to do business in the State of Illinois

**Sole Proprietorship**

The address of the sole proprietor is:

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*City, State*

The sole proprietor transacts business in Illinois under the following assumed names:

-----  
*Name*

-----  
*Name*

-----  
*Name*

-----  
*Name*

-----  
*Name*

-----  
*Name*

## **BID RIGGING AND BID ROTATING**

**Section 2.** That in connection with this solicitation for bids/proposals:

- A. The bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation;
- B. The bidder has not in any manner directly or indirectly sought by consultation, communication or agreement with anyone to fix the bid price of said bidder or any other bidder or to fix any overhead profit or cost element of such bid price or that of any other bidder or to secure any advantage against the public body awarding the contract or anyone interested in the proper contract;
- C. The bid is genuine and not collusive or sham;
- D. The prices or breakdowns thereof and any and all contents which had been quoted in this bid have not been knowingly disclosed by the bidder and will not be knowingly disclosed by the bidder directly or indirectly to any other bidder or any competitor prior to opening;
- E. All statements contained in such bid are true;
- F. No attempt has been made or will be made by the bidder to induce any other person or firm to submit a false or sham bid;
- G. No attempt has been made or will be made by the bidder to induce any other person or firm to submit or not to submit a bid for the purpose of restricting competition;

**Section 2a.**

### **NON-COLLUSION**

- A. No officer or employee of the Shorewood-Troy Public Library has a direct or indirect pecuniary interest in this bid.
- B. No officer or employee of the Shorewood-Troy Public Library has disclosed to the bidder any information related to the terms of a sealed bid.
- C. No officer or employee of the Shorewood-Troy Public Library has informed the bidder that the bid will be accepted only if specified persons are included as subcontractors.
- D. Only the bidder will be entitled to the proceeds of the contract if this bid is accepted by the Shorewood-Troy Public Library.
- E. This bid is made without the benefit of information obtained in violation of law.

**Section 3.** The undersigned further states that: (circle A or B)

- A. He is the person in the bidder's organization responsible within that organization for the decision as to the prices being bid herein and that he has not participated, and will not participate, in any action contrary to paragraphs A through G above; or
- B. He is not the person in the bidder's organization responsible within that organization for the decision as to the prices being bid herein but that he has been authorized to act as agent for the persons responsible for such decision in certifying that such persons have not participated, and will not participate, in any action contrary to paragraphs A through G above and as their agent does hereby so certify; and
- C. That he has not participated, and will not participate, in any action contrary to paragraphs A through G above.

**Section 4.** The undersigned certifies that the bidder has not been barred from contracting as a result of a violation of Section 33E-3 (bid rigging) or 33E-4 (bid rotating) of the Illinois Criminal Code.

**THE REQUIREMENTS OF THE  
ILLINOIS DRUG FREE WORKPLACE ACT**

**Section 5.** The undersigned will publish a statement:

- A. Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the aforementioned company's workplace;
- B. Specifying the actions that will be taken against employees for violations of this prohibition;
- C. Notifying the employees that, as a condition of their employment to do work under the contract with the Shorewood-Troy Public Library, the employees will:
  - 1. Abide by the terms of the statement; and
  - 2. Notify the aforementioned company of any criminal drug statute conviction for a violation occurring the in the workplace not later than five (5) days after such a conviction.
- D. Establishing a drug free awareness program to inform the aforementioned company's employees about:
  - 1. The dangers of drug abuse in the workplace;

2. The aforementioned company's policy of maintaining a drug free workplace;
  3. Any available drug counseling, rehabilitation, and employee assistance programs; and
  4. The penalties that may be imposed upon employees for drug violations.
- E. Making it a requirement to give a copy of the statement required by Section 5. to each employee engaged in the performance of the contract with the Shorewood-Troy Public Library and to post the statement in a prominent place in the workplace;
  - F. Notifying the Shorewood-Troy Public Library within ten (10) days after receiving notice under Section 5.C.2. from an employee or otherwise receiving actual notice of such a conviction;
  - G. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by Section 6., below;
  - H. Training personnel to effectively assist employees in selecting a proper course of action in the event drug counseling, treatment, and rehabilitation is required and indicating that an effectively trained counseling and referral team is in place;
  - I. Making a good faith effort to continue to maintain a drug free workplace through implementing these requirements.
  - J. Making a good faith effort to continue to maintain a drug free workplace through implementation of this policy.

**Section 6.** The undersigned further affirms that within thirty (30) days after receiving notice from an employee of a conviction or a violation of the criminal drug statute occurring in the aforementioned company's workplace he shall:

- A. Take appropriate personnel action against such employee up to and including termination; or
- B. Require the employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

### **TAX COMPLIANCE**

**Section 7.** The undersigned on behalf of the entity making the foregoing proposal certifies that neither the undersigned nor the entity is barred from contracting with the Shorewood-Troy Public Library because of any delinquency in the payment of any tax administered by the State of Illinois, Department of Revenue, unless the undersigned or the entity is contesting, in accordance with the procedures established by the appropriate revenue act, liability of the tax or the amount of tax.

**Section 8.** The undersigned or the entity making the proposal or bid understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and in addition, voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in a civil action.

### **NON DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

**Section 9.** This EQUAL EMPLOYMENT OPPORTUNITY CLAUSE is required by the Illinois Human Rights Act and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, et seq.

**Section 10.** In the event of the contractor's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Human Right Act, or the Rules and Regulations for Public Contracts of the Department of Human Rights (hereinafter referred to as the Department) the contractor may be declared nonresponsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or avoided in whole or in part, and such other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.

During the performance of this contract, the contractor agrees:

- A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- B. That, if it hires additional employees in order to perform this contract, or any portion hereof, it will determine the availability (in accordance with the Department's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or


ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.

- D. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations for Public Contract. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations, the contractor will promptly so notify the Department and the contracting agency will recruit employees from other sources when necessary to fulfill its obligations thereunder.
- E. That it will submit reports as required by the Department's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations for Public Contracts.
- F. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations for Public Contracts.
- G. That it will include verbatim or by reference the provisions of this Equal Employment Opportunity Clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as the other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Department to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

**Section 11.** For the purposes of subsection G of Section 10, "Subcontract" means any agreement, arrangement or understanding, written or otherwise, between a public contractor and any person under which any portion of the public contractor's obligations under one or more public contracts is performed, undertaken or assumed; the term "subcontract," however, shall not include any agreement, arrangement or understanding in which the parties stand in the relationship of an employer and an employee, or between a bank or other financial institution and its customers.

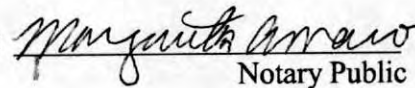
**Section 12.** It is expressly understood that the foregoing statements and representations and promises are made as a condition to the right of the bidder to receive payment under any award made under the terms and provisions of this bid.

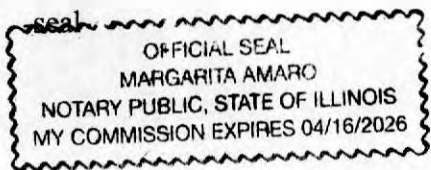
**Section 13.** Have written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the vendor's internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department and the Commission; (vi) directions on how to contact the Department and Commission; and (vii) protection against retaliation as provided by Section 6-101 of this Act. A copy of the policies shall be provided to the Department upon request.

Signed by: Patryk Romanowski   
[name]

Project Manager  
[title]

Subscribed and Sworn to before me this 5th day of April, 2026.

By:   
Notary Public



STATE OF ILLINOIS

COUNTY OF WILL

**CERTIFICATION OF NO TAX DELINQUENCY**

I, Patryk Romanowski do hereby swear or affirm that the individual or entity which is about to enter into a contract with the Shorewood-Troy Public Library is not delinquent in the payment of any tax administered by the Illinois Department of Revenue.

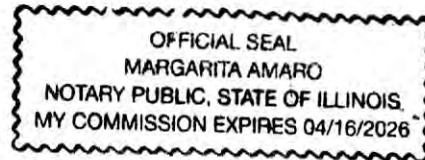
By: Patryk Romanowski

Title: Project Manager

Address: 5234 W DIVERSEY AVE.  
CHICAGO IL 60639

SUBSCRIBED AND SWORN to before me  
on this 5<sup>th</sup> day of April, 2026.

Margarita Amaro  
Notary Public



**BID FORM**

**Shorewood-Troy Public Library  
Restrooms Renovation  
650 Deerwood Drive  
Shorewood, Illinois 60404**

For the

**Shorewood-Troy Public Library  
650 Deerwood Drive  
Shorewood, Illinois 60404**

Bid submitted by:

Algat Enterprises Group Co Inc

Patryk Romanowski

5234 W DIVERSEY AVE

CHICAGO IL 60639

**To: Shorewood-Troy Public Library  
c/o Jennifer Cisna Mills, Director  
650 Deerwood Drive  
Shorewood, Illinois 60404**

**BASE BID**

The undersigned, having inspected the site and familiarized himself/herself with conditions affecting the cost of the work and its performance, and having carefully examined and fully understood the Contract Documents, hereby affirms and agrees to enter into a contract to provide labor, material, equipment, and services to completely perform the work described in the Contract Documents, including addenda issued thereto for the sum of:

Sixty-Seven Thousand Seven Hundred Seventy-Seven

DOLLARS \$ 67,777.00

**PERFORMANCE AND PAYMENT BONDS**

The undersigned agrees, if requested, to furnish performance and payment bonds as specified. The premium for such bonds will be \$ 2,100. This premium is included in the base bid sum.

**COMPLETION TIME**

The undersigned agrees that, if awarded a contract for the work, he/she will start work promptly upon receipt of the written notice to proceed and will complete said work within 28 calendar days thereafter.

**ACCEPTANCE OF BID**

The undersigned agrees that withdrawal of this bid, or failure to sign the agreement, within the times set forth herein shall automatically bar undersigned from further consideration and terminate any and all rights undersigned may have acquired in, by, or through this bid.

**The undersigned further agrees that the Owner shall have the right to reject any or all bids.**

**ADDENDA**

The undersigned acknowledges receipt of the following addenda:

ADDENDUM NO.	DATE
_____	_____
_____	_____
_____	_____
_____	_____

If no addenda have been received, write in "NONE".

**No bid shall be withdrawn for a period of sixty (60) days after the bid opening date without the consent of the Owner.**

**SIGNATURES**

(If an Individual)

Date \_\_\_\_\_, 2026.

Signature of Bidder

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (SEAL)

) Business Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(If a Partnership)

Date \_\_\_\_\_, 2026.

Firm Name \_\_\_\_\_ (SEAL)

By \_\_\_\_\_ (SEAL)

Business Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

~~Names and Addresses of all Members of the Firm:~~ \_\_\_\_\_

\_\_\_\_\_

(If a Corporation)

Date 4/5, 2026.

Corporate Name Algat Enterprises Group Co Inc

By ANDREW MINOSSORI Andrew Minosso

Title President

Business Address 5234 W DIVERSEY AVE

CHICAGO IL 60639

P r e s i d e n t                      S e c r e t a r y

Vice-President \_\_\_\_\_ Treasurer

ATTEST: *Loth Buehler*  
Secretary

Corporate Seal

END OF BID FORM



**STOP\***

CHECK THE FOLLOWING LIST TO MAKE SURE THAT YOUR PROPOSAL CONTAINS ALL OF THE REQUIRED DOCUMENTS.

- X     1. CERTIFICATION OF NO TAX DELIQUENCY
- X     2. AFFIDAVITS
- X     3. CERTIFICATE OF INSURANCE
- X     4. BID FORM

**FAILURE TO INCLUDE ANY ONE OR ALL OF THE ABOVE MAY CONSTITUTE SUITABLE GROUNDS FOR REJECTION OF YOUR PROPOSAL.**

# ALGAT ENTERPRISES GROUP CO INC

Andrew Minossora  
Managing Director  
773.899.0888

## COMPANY REFERENCES

<b>PROJECT NAME</b>	<b>Hawthorne Woods commercial slab for public works building</b>		
<b>OWNER</b>	Village of Hawthorn Woods	<b>REFERENCE CONTACT</b>	Erika Frable 847-656-6395
<b>ADDRESS</b>	35 Old McHenry rd		
<b>CONTRACT VALUE</b>	\$26,700.00		
<b>DESCRIPTION</b>	Construction of 2200 sqft 8" commercial slab for a public works building overhead door opening construction		
<b>TIMELINE</b>	October 2024		

<b>PROJECT NAME</b>	<b>Eldridge Park Restroom Construction for Elmhurst Park District</b>		
<b>OWNER</b>	Elmhurst Park District	<b>REFERENCE CONTACT</b>	Angela Ferrentino (630) 763-8739
<b>ADDRESS</b>	990 Spring Rd, Elmhurst, IL 60126		
<b>CONTRACT VALUE</b>	\$563,000.00		
<b>DESCRIPTION</b>	Construction of new restroom at Eldridge Park soccer field (Sewer, Electrical, Water Connection, Masonry Roofing, ect)		
<b>TIMELINE</b>	September 2025 – February 2026		

<b>PROJECT NAME</b>	<b>The COSLEY ZOO EXTERIOR RENOVATION 2021-23</b>		
<b>OWNER</b>	Wheaton Park District	<b>REFERENCE CONTACT</b>	Brian Morrow (630) 251-2122
<b>ADDRESS</b>	1356 N Gary Ave Wheaton Il 60187		
<b>CONTRACT VALUE</b>	\$121,000.00		
<b>DESCRIPTION</b>	Replacement of the roof and metal copper flat roofs/sheet metal exterior masonry, concrete slab and apron replacement on historical landmark, exterior painting		
<b>TIMELINE</b>	October-December 2023		

5234 W. DIVERSEY AVE

EMAIL :OFFICE@ALGATENTERPRISES.COM

CHICAGO IL 60639

PH :

773 899 0888

# ALGAT ENTERPRISES GROUP CO INC

<b>PROJECT NAME</b>	<b>The COSLEY ZOO Bathroom renovation and new bathroom addition 2024</b>		
<b>OWNER</b>	Wheaton Park District	<b>REFERENCE CONTACT</b>	Brian Morrow (630) 251-2122
<b>ADDRESS</b>	1356 N Gary Ave Wheaton Il 60187		
<b>CONTRACT VALUE</b>	\$130,000.00		
<b>DESCRIPTION</b>	Renovation of existing bathrooms and addition of unisex bathroom ADA compliant, excavation ,footing foundation walls and slab installation, interior finish and solid 3x7 Slab with HM frame door installation exterior and interior painting, acoustical ceiling installation, partitions replacements		
<b>TIMELINE</b>	September-December 2024		

<b>PROJECT NAME</b>	<b>Mccook municipal complex repointing and interior upgrades</b>		
<b>OWNER</b>	Village of McCook	<b>REFERENCE CONTACT</b>	Terrence Carr 708-674-8126
<b>ADDRESS</b>	500 Glencoe Ave McCook IL 60525		
<b>CONTRACT VALUE</b>	\$298,700.00		
<b>DESCRIPTION</b>	Masonry and, sidewalk, gutter type D,E and aprons replacements, painting ,HM door installation		
<b>TIMELINE</b>	March-April 2023		

<b>PROJECT NAME</b>	<b>McCook Athletic and exposition second floor restaurant terrace build up</b>		
<b>OWNER</b>	Village of McCook	<b>REFERENCE CONTACT</b>	Terrence Carr 708-674-8126
<b>ADDRESS</b>	500 Glencoe Ave McCook IL 60525		
<b>CONTRACT VALUE</b>	\$267,700.00		
<b>DESCRIPTION</b>	Construction of a steel ,concrete 1500 sq ft 2 story terrace ,excavation of subgrade and installation of IDOT compliant footing posts ,footing and concrete slab. Roll up doors and store front doors installations ,painting		
<b>TIMELINE</b>	November – December 2023		

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PH :

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# ALGAT ENTERPRISES GROUP CO INC

<b>PROJECT NAME</b>	<b>McHenry County Government Center Bathroom remodel</b>		
<b>OWNER</b>	McHenry County	<b>REFERENCE CONTACT</b>	Ron Pfeiffer (815) 482-0621
<b>ADDRESS</b>	2200 N. Seminary Ave, Woodstock IL 60098		
<b>CONTRACT VALUE</b>	\$ 145,300.00		
<b>DESCRIPTION</b>	Refreshment of 10 bathroom in a courthouse building, solid door replacement ,ceiling repainting, corian countertop replacement ,electric and plumbing upgrades		
<b>TIMELINE</b>	January – February 2025		

<b>PROJECT NAME</b>	<b>2025 School District 45 Bathroom remodeling</b>		
<b>OWNER</b>	School District 45 DuPage County	<b>REFERENCE CONTACT</b>	Kevin Carver (630) 885-5268
<b>ADDRESS</b>	225 Vermont St Villa Park IL 60181		
<b>CONTRACT VALUE</b>	\$ 366.700		
<b>DESCRIPTION</b>	Refreshment of 12 bathrooms in Ardmore and North elementary buildings, solid door,drop ceiling demo & reinstal, ,electric and plumbing upgrades, tiles demo and installation of new ones, painting, concrete floor leveling and repairs, CMU walls repairs		
<b>TIMELINE</b>	June – July 2025		

<b>PROJECT NAME</b>	<b>2025 Districtwide roof repairs SD 3 Beach Park</b>		
<b>OWNER</b>	School District 3 Beach Park	<b>REFERENCE CONTACT</b>	Tony Loden (847) 652-6617
<b>ADDRESS</b>	11315 W.Wadsworth Rd , Beach Park, IL 60099		
<b>CONTRACT VALUE</b>	\$ 241,300.00		
<b>DESCRIPTION</b>	Repair & recoating ( with fibered aluminum rubberized paint) of 100,000 sq/ft SBS modified roof membrane.		
<b>TIMELINE</b>	June – July 2025		

5234 W. DIVERSEY AVE

EMAIL :OFFICE@ALGATENTERPRISES.COM

CHICAGO IL 60639

PH :

773 899 0888

April 13, 2026

TO: Shorewood-Troy Library Board of Trustees

FROM: Jennie Mills, Director

RE: Quote for Natural Gas

It is time to lock in a natural gas rate. Our broker had only 2 firms respond to the RFP to provide our contract, since our usage has historically been low. Our current supplier, Engie, is higher than Santanna (which we have used before). At the rate that Santanna is providing, we're estimated to use about \$2,000 worth of gas annually.

Our broker is recommending locking in a longer-term contract as the natural gas market is expected to be, and has been, volatile. I've included his brochure. He'll give us a new rate on the 12<sup>th</sup>, as the rate changes daily, but this is what he provided on the 7<sup>th</sup>.

# SHOREWOOD-TROY PUBLIC LIBRARY

APRIL 7, 2026

NATURAL GAS PRICING PROPOSAL

**JIM ORBAN**

P: (630) 561-1537  
jorban@prioritypower.com  
F: (312) 264-6200

**ADDRESS**

300 S. Wacker Dr.  
Suite 800  
Chicago, IL 60606

**ONLINE**

[www.prioritypower.com](http://www.prioritypower.com)

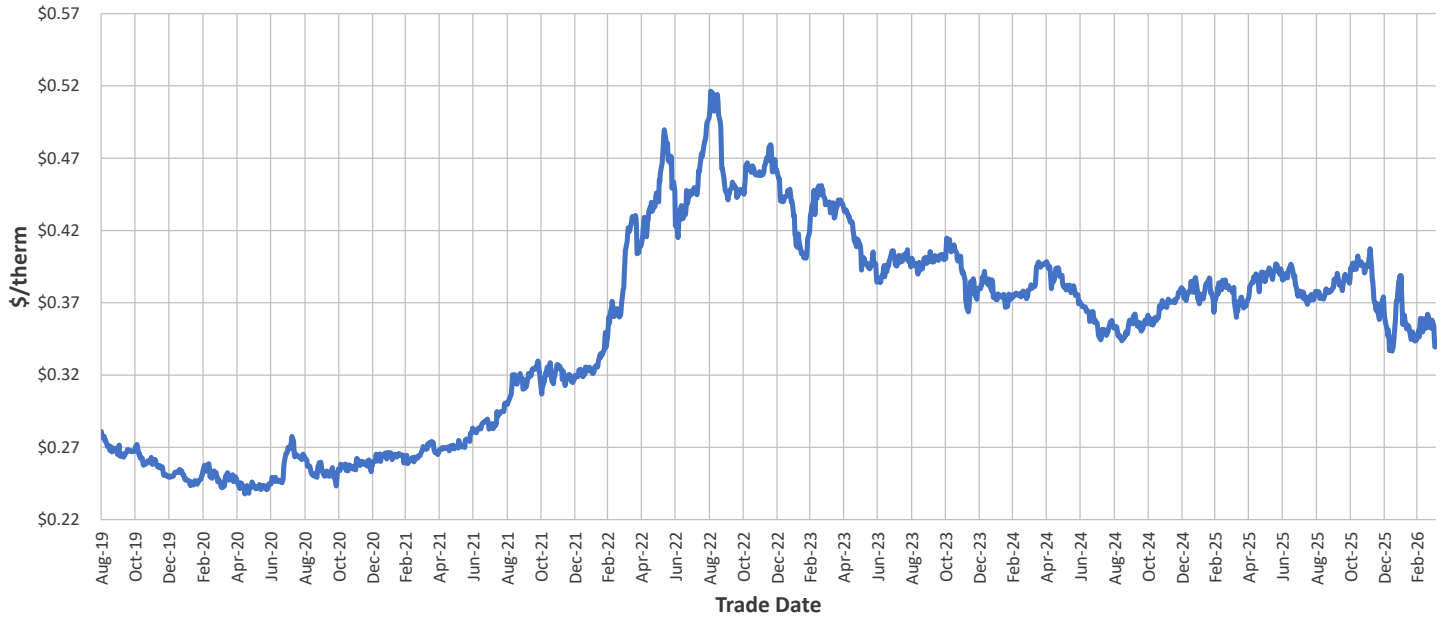


# Natural Gas Market Update

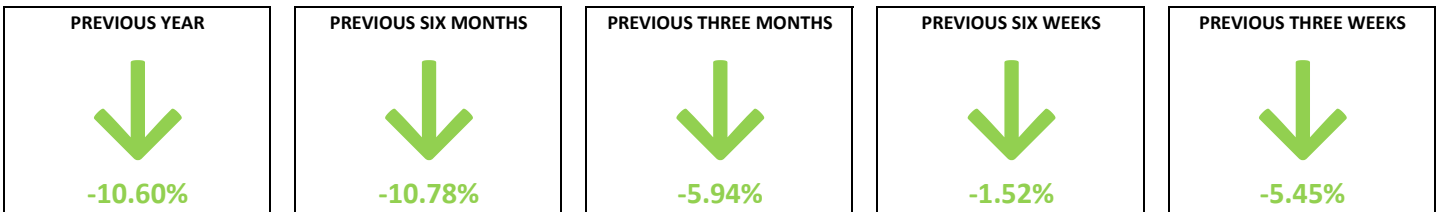


## HISTORICAL NATURAL GAS MARKET CHART

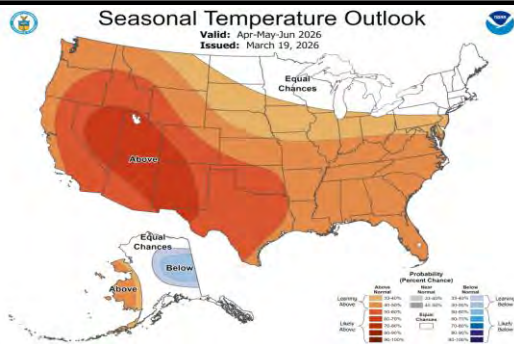
Midwest - Chicago CG Market Trend  
Wholesale Natural Gas Pricing, CY2026-CY2028 Straight Average



## HISTORICAL TRENDS



## 3-MONTH TEMPERATURE OUTLOOK (APR/MAY/JUN)



## NATURAL GAS STORAGE DATA ANALYSIS

WORKING GAS IN UNDERGROUND STORAGE			
Time Frame	Storage Level (Bcf)	Today vs. Then (Bcf)	Today vs. Then (%)
Current	1,865	-	-
One Year Ago	1,769	+ 96	+ 5.4%
Five-Year Average	1,811	+ 54	+ 3.0%

Natural gas storage data is one of the primary drivers of short-term energy trends and arguably the most important indicator to follow is where current natural gas storage levels are compared to historical levels, which is displayed in the table above.

# Shorewood-Troy Public Library

## Natural Gas Supply Pricing Proposal

QUOTE DATE:

4/7/2026



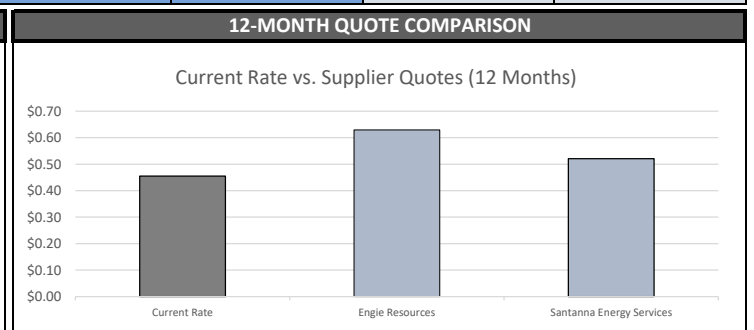
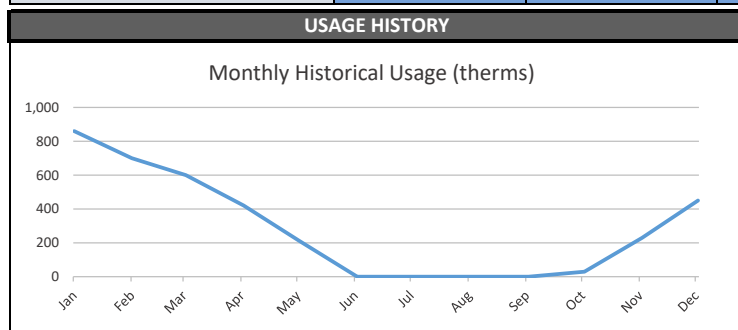
PriorityPower

QUOTE INFORMATION	
Projected Start Date:	June 2026
Utility:	Nicor - IL
Number of Accounts:	1
Annual therms:	3,720
Product Quoted:	Fixed (Choice)

CURRENT PROVIDER INFORMATION	
Supply Provider:	Engie Resources
Natural Gas Rate (\$/therm):	\$0.4550
Annual Contract Expense:	\$1,693
Product:	Fixed (Choice)
Contract End Date:	June 2026

MOST COMPETITIVE SUPPLY QUOTES						
Term Length	Rate (\$/therm)	Supplier	Annual Contract Expense	Credit Status	Bandwidth	Invoice Type
12 Months	<b>\$0.5207</b>	Santanna Energy Services	\$1,937	1 Invoice Required	100%	Single (UCB)
24 Months	<b>\$0.5251</b>	Santanna Energy Services	\$1,953	1 Invoice Required	100%	Single (UCB)
36 Months	<b>\$0.5274</b>	Santanna Energy Services	\$1,962	1 Invoice Required	100%	Single (UCB)
47 Months	<b>\$0.5291</b>	Santanna Energy Services	\$1,968	1 Invoice Required	100%	Single (UCB)

QUOTE PRESENTATION						
Supplier	12 Months	24 Months	36 Months	48 Months	Credit Status	Bandwidth
Engie Resources	\$0.6293	\$0.6321	\$0.6339	\$0.6352	Approved	100%
Santanna Energy Services	<b>\$0.5207</b>	<b>\$0.5251</b>	<b>\$0.5274</b>	<b>\$0.5291</b>	1 Invoice Required	100%



ACCOUNT INFORMATION			
Account Number	Service Address	Annual therms	Usage %
3238212000	650 Deerwood Drive, Shorewood, IL 60404	3,720	100.0%

INVOICE TYPES
<ul style="list-style-type: none"> <li><b>Single (POR/UCB):</b> The account(s) would be invoiced through the utility, with the supplier of choice's charges displayed as its own line item. This is typically the simplest option as you will receive an invoice directly from the utility as well as make a single payment to the utility for each account.</li> <li><b>Single:</b> The account(s) would be invoices by the supplier of choice for both the supply charges as well as the utility's charges for delivery and taxes. Only a single payment will need to be made to the supplier of choice.</li> <li><b>Dual:</b> The account(s) would receive two separate invoices every month; one from the supplier of choice for all supply charges, and another from the utility for delivery and taxes.</li> </ul>

### NOTES AND DISCLAIMERS

- Pricing as quoted is typically valid on the Quote Date; however, unforeseen market conditions could invalidate pricing without notice.
- This offer is presented on behalf of the named providers and is to the best knowledge of Priority Power.
- Priority Power is not responsible for any changes relative to this offer that are unknown to us.
- Historical annual terms are determined by calculating the last 12 months of usage as provided from the local utility.
- This proposal incorporates all costs except meter rentals, facility costs, delivery costs, and any city, county, or state sales tax and gross receipts tax (which are not subject to deregulation).
- This analysis is only for the named client's review and the client agrees not to share this proprietary information with any third parties unless required by law. Either party breaking this covenant will be liable for damages.
- All suppliers retain the ability to adjust prices due to a change in law imposed by a Governmental Authority or the regional Independent System Operator ("ISO").
- All savings and expense impact figures displayed in the above proposal are estimates based on historical usage.

# Supplier Information



## ABOUT THE SUPPLIERS

	<p>Engie Resources is currently active in Texas, Illinois, New York, Massachusetts, Maryland, Pennsylvania, New Jersey and where the company is serving more than 6,000 customer accounts and providing more than 2000 MW of power. In addition, the company is also licensed to operate in Ohio, Rhode Island, Delaware, Connecticut and Michigan. SUEZ Energy International, out of Brussels, Belgium began in the early 90s and is now the largest independent power producer in Europe.</p>		<p>For over 30 years, Santanna Energy Services has been the energy supplier of choice for hundreds of thousands of customers. Santanna Energy supplies natural gas and electricity to residential, commercial, and industrial customers across the Midwest. Santanna Energy is an employee-owned company, and their customers have peace of mind knowing that their energy needs are being met by people who share the same values and who are committed to providing outstanding service quality.</p>
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**By leveraging our deep experience and resources, combined with unsurpassed commitment, Priority Power delivers financial and operational improvements to our clients as their trusted energy advisor.**

ERCG RANKED

**#1 ABC**

IN OVERALL  
SUPPLIER  
SATISFACTION

Energy Research Consulting Group (ERCG), the most recognized consulting organization in the deregulated energy industry, ranked Priority Power and its legacy brands #1 in Overall Supplier Satisfaction in 2015, 2016, 2017, 2019, and 2023 as part of their national aggregator, broker, and consultant (ABC) annual study. This award is determined by ERCG after accumulating and evaluating data provided from over 27 of the leading retail suppliers in deregulated markets nationwide. Priority Power is the first ABC to receive this award in multiple years.



The Energy Professionals Association (TEPA), the largest organization of its kind in the industry, named Priority Power as a recipient of the 2023-2024 ABC of the Year award. This honor is bestowed annually to the outstanding Aggregator, Broker, and/or Consultant in the retail energy community. The award is voted on by TEPA's supplier members and is based on various factors including high-quality customer representation, product knowledge, and business practices. Priority Power and its legacy brands also received this award in 2015, 2017, and 2020-2021.

**BEST PRACTICES**

Understanding when and how you use energy, as well as what your risk tolerance is, helps us find a custom pricing solution for you. In addition, we formally request supplier proposals on your behalf, sparking bidding wars among bidding suppliers to drive prices lower. As we compare supplier bids, we make sure to account for all cost components, avoiding any surprises with apples-to-apples comparisons.

**KNOWLEDGE CAPITAL**

We leverage our knowledge for every client. You can rest easy, knowing that every supplier we recommend has been rigorously screened to make sure they are top-notch in every area, from financial strength to customer service to fair contract documents. We know how to serve you throughout the purchasing process and make sure that nothing falls through the cracks. And we also know how to add value after the contract is signed by making sure billing is correct and addressing any unforeseen issues if they arise.

**CLIENT-CENTRIC APPROACH**

We have a client-first business culture. We don't just say we are customer focused—we live it and practice it. Creating this culture requires care when we select each team member and in how we train, motivate and ensure that each one lives up to our client-first culture. We want to show our clients that it's easy to do business with us.

**MARKET TIMING**

Timing is everything. This is especially with the volatile energy market. Prices change every hour, and so it is crucial to know how to take advantage when prices dip and to have a plan when prices trend upward. We continuously monitor the energy market and stay on top of price influences such as regulatory factors, economic forecasting, regional supply and demand, and seasonality. The result is consistent savings for you.

**ABOUT PRIORITY POWER**

- Founded in 2001, shortly after the commercial and industrial deregulation of energy markets
- Managing over \$1 Billion in annual energy spending on behalf of our clients with the goal of providing the most economical, reliable, and sustainable energy solutions
- More than 250 combined years of energy experience in electric utilities, wholesale trading, retail supply, and energy consulting firms
- Established relationships with over 50 of the most prominent retail energy suppliers in the marketplace
- Texas-based with offices in Arlington, Houston, Midland, Chicago (IL), and Boston (MA)
- Priority Power's strategy is to primarily focus on organic growth. At the same time, when it has made strategic sense, Priority Power has acquired and integrated businesses that share our values and offer strategic advantages to our customer base. This includes EE Partners, LTD (2019), Texas Power Consultants (2020), Satori Energy (2021), Affordable Gas & Electric (2022), AB Power Advisors (2022), Invision Energy (2022), Power Brokers (2022), Forward Energy Group (2023), and Atlas Retail Energy (2023)

<b>PHONE + FAX</b> P: (312) 850-2300 F: (312) 264-6200	<b>ADDRESS</b> 300 S. Wacker Dr. Suite 800 Chicago, IL 60606	<b>ONLINE</b> <a href="http://www.prioritypower.com">www.prioritypower.com</a>
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April 13, 2026

TO: Shorewood-Troy Library Board of Trustees

FROM: Jennie Mills, Director

RE: Changing Summer Reading Kickoff Day from June 4<sup>th</sup> to June 6<sup>th</sup>

The Village will not close Deerwood Drive or the access road between the daycare and the Library's new parking lot any longer. They feel it is a safety concern; the owner of the plaza also wants the ability for people to drive through the plaza at all times.

After talking to the staff and the police, we feel that, given those conditions, it is unsafe to hold the Summer Reading kickoff on a Thursday evening, when parents are picking up their children and people are getting off work, and cutting through the plaza to avoid the light at Brookshore and 52.

We're moving the Summer Reading kickoff to Saturday, the 6<sup>th</sup>, when traffic will be lighter, and the daycare will be closed. The police will also be present to assist children and their caregivers crossing the street and will have a car with flashing lights.

The Summer reading kickoff will be from 11 am to 1 pm.

The Board needs to approve changing the closure date from Thursday, June 4th, to Saturday, June 6<sup>th</sup>.

April 13, 2026

TO: Shorewood-Troy Library Board of Trustees

FROM: Jennie Mills, Director

RE: Budget for FY 27

The FY27 Budget is very similar to the FY26 Budget. In line 538 (Databases), a lower cap will be set for Hoopla. It had been at 10 checkouts per month, per patron. Very few patrons hit that, but we are getting to the point where the cap needs to be lowered to control costs. Department managers are meeting on Wednesday to discuss where that level needs to be.

Again, most patrons won't notice that the cap has been changed.

The budget also accounts for two grants:

- \$2,800 in summer internship dollars
- I have applied for a \$5,000 grant from RAILS for start-up costs for 1<sup>st</sup> through 5<sup>th</sup> graders, but haven't yet received word whether we've received it or not. If we don't receive it, I'll eliminate it in the 2<sup>nd</sup> draft of the budget.

I'm happy to explain in more detail where other line items have been set, but most are close to their FY26 levels.

**STATEMENT OF INCOME AND EXPENSE**

	<b>FY26</b>	<b>9-month</b>	<b>Proposed FY27</b>
<b>INCOME</b>			
401 Per Capita Grant	\$32,000.00	\$32,134.00	\$ 32,000.00
402A LSTA Grant	\$0.00	\$0.00	\$ -
402B Other Grants	\$0.00	\$0.00	\$ 8,000.00
410 Sale of Library Materials	\$500.00	\$562.00	\$ 1,000.00
430 Photocopy Receipts	\$5,000.00	\$5,121.33	\$ 7,500.00
435 Fines & Lost Books	\$4,000.00	\$2,256.56	\$ 4,000.00
445 Interest Income	\$40,000.00	\$26,206.93	\$ 35,000.00
450 Misc, Notary Fees, etc	\$3,000.00	\$987.00	\$ 3,000.00
455 Passport Revenue	\$45,000.00	\$28,552.00	\$ 45,000.00
468 Room Rental	\$500.00	\$615.00	\$ 750.00
470 General Property Tax	\$1,470,000.00	\$661,072.00	\$ 1,539,923.00
471 Per. Prop. Replacement	\$30,000.00	\$24,214.24	\$ 35,000.00
475 Donations	\$6,000.00	\$8,697.98	\$ 10,000.00
476 Impact fees	\$10,000.00	\$31,263.00	\$ 30,000.00
477 Fax Services	\$1,000.00	\$753.00	\$ 1,000.00
480 Pin Reimbursement	\$195,000.00	\$136,909.70	\$ 200,000.00
476b Transfer From Developer'	\$0.00	\$0.00	\$ -
License Plate fees	\$1,800.00	\$1,692.00	\$1,800.00
<b><u>Total Income</u></b>	<b><u>\$ 1,843,800.00</u></b>	<b><u>\$961,036.74</u></b>	<b><u>\$1,953,973.00</u></b>

EXPENSE	FY26	9-month cumulative	Proposed FY27
501 Professional Salary	\$510,000.00	\$368,597.51	\$ 525,000.00
502 Paraprofessional Salary	\$385,000.00	\$280,604.55	\$ 417,000.00
504 IMRF - Emplr's portion	\$46,000.00	\$26,107.22	\$ 48,000.00
506 FICA - Emplr's portion	\$70,000.00	\$48,824.68	\$ 73,000.00
508 Health Insurance-Emplr'	\$75,000.00	\$41,424.02	\$ 75,000.00
509 Unemp Comp/Wrk Comp	\$7,500.00	\$5,698.64	\$ 8,500.00
<b>TOTAL PAYROLL RELATED EXPEN</b>	<b>\$1,093,500.00</b>	<b>\$771,256.62</b>	<b>\$1,146,500.00</b>
510A Books-Adult	\$55,000.00	\$36,597.51	\$ 55,000.00
510B Books-Children	\$55,000.00	\$34,967.99	\$ 55,000.00
510C Books-YA	\$5,000.00	\$2,188.08	\$ 6,000.00
510D Reference	\$500.00	\$0.00	\$ 500.00
510E Electronic books	\$20,000.00	\$20,000.00	\$ 25,000.00
510F LSTA Grant	\$0.00	\$0.00	\$ -
511 Periodicals	\$2,500.00	\$2,943.30	\$ 3,500.00
515 Newspapers	\$5,000.00	\$2,455.16	\$ 5,000.00
520A Audiobooks (Adult)	\$2,500.00	\$1,396.21	\$ 2,500.00
520B Audiobooks (Children)	\$1,000.00	\$54.95	\$ 1,000.00
522A Music-Adult	\$1,000.00	\$347.98	\$ 1,000.00
522B Music-Children	\$500.00	\$161.92	\$ 500.00
527A Videos-Adult	\$5,000.00	\$3,738.75	\$ 5,000.00
527B Videos-Children	\$2,000.00	\$1,325.61	\$ 2,000.00
527C Games-YA	\$2,000.00	\$1,184.74	\$ 2,000.00
527D Games-Children	\$1,500.00	\$1,278.25	\$ 1,500.00
<b>TOTAL LIBRARY MATERIAL</b>	<b>\$158,500.00</b>	<b>\$108,640.45</b>	<b>\$165,500.00</b>
531 Website Maintenance	\$4,000.00	\$1,491.10	\$ 3,000.00
532 Management Services	\$5,000.00	\$1,375.24	\$ 5,000.00
533 Pinnacle Services	\$81,000.00	\$79,735.63	\$ 84,000.00
535 Maintenance of Equipmer	\$27,000.00	\$26,692.34	\$ 30,000.00
536 Computer Supplies/softwz	\$30,000.00	\$11,330.66	\$ 30,000.00
537 Photocopier Supp & Equip	\$8,000.00	\$8,577.71	\$ 10,000.00
538 Databases	\$48,000.00	\$61,055.34	\$ 60,000.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$203,000.00</b>	<b>\$190,258.02</b>	<b>\$ 222,000.00</b>
541A Tech services supplies	\$7,000.00	\$4,857.45	\$ 8,000.00
542 Office Supplies	\$7,000.00	\$5,067.91	\$ 7,000.00
542A Management Supplies	\$5,000.00	\$5,067.91	\$ 7,500.00
542C Display supplies	\$500.00	\$263.65	\$500
543 Assets Not Capitalized	\$10,000.00	\$6,635.73	\$ 10,000.00
544 Telephone Services	\$8,000.00	\$4,857.45	\$ 8,000.00
545 Computer Line	\$10,000.00	\$6,952.53	\$ 10,000.00
546 Adult Services Program	\$11,000.00	\$8,168.36	\$ 12,000.00
547a Postage	\$12,000.00	\$6,952.53	\$ 11,000.00
547b Passport postage	\$5,000.00	\$2,494.95	\$ 5,000.00
548 Circulation Services	\$3,000.00	\$1,880.22	\$ 3,000.00
549 Youth Serv Programs	\$14,000.00	\$7,491.36	\$ 14,000.00
549a Youth Services Grant			\$ 5,000.00

	<b>FY26</b>	<b>9-month Cumulative</b>	<b>Proposed FY27</b>
549A Teen programming	\$2,500.00	\$1,364.51	\$ 2,500.00
549B Outreach Services	\$5,000.00	\$3,783.54	\$ 5,000.00
549C Family Programs	\$4,000.00	\$3,460.47	\$ 5,500.00
<b>TOTAL SUPPLIES &amp; SERVICES</b>	<b>\$104,000.00</b>	<b>\$69,298.57</b>	<b>\$ 114,000.00</b>
551 Adv & Publishing	\$28,000.00	\$19,875.71	\$ 26,000.00
552 Mileage/Meetings, etc.	\$6,000.00	\$1,684.44	\$ 5,000.00
553 Professional Dev	\$9,000.00	\$6,588.38	\$ 9,000.00
554 Professional Dues	\$1,000.00	\$450.00	\$ 1,000.00
555 Library Promotion & Dev	\$4,000.00	\$1,527.10	\$ 4,000.00
<b>TOTAL MISC EXPENSE</b>	<b>\$48,000.00</b>	<b>\$30,125.63</b>	<b>\$45,000.00</b>
560 Electricity	\$18,000.00	\$10,540.32	\$ 18,000.00
561 Gas	\$5,000.00	\$3,536.92	\$ 5,000.00
562 Mnt & Sfy of Grounds	\$22,000.00	\$15,437.11	\$ 25,000.00
563 Water	\$3,500.00	\$2,144.35	\$ 3,500.00
564 Util & Jan Supplies	\$3,000.00	\$2,144.35	\$ 3,000.00
565 Routine Maint Building	\$45,000.00	\$28,314.11	\$ 45,000.00
568 Janitorial Service Building	\$21,000.00	\$16,217.03	\$ 21,000.00
569 Ins Building, Cont, & Liab	\$22,000.00	\$15,907.56	\$ 22,000.00
<b>Total Util &amp; Building Expense</b>	<b>\$139,500.00</b>	<b>\$94,241.75</b>	<b>\$142,500.00</b>
580 Fixed Assets Cap	\$0.00	\$0.00	\$ -
582 Capital Improv Building	\$25,000.00	\$44,134.15	\$ 40,000.00
583 Land Purchase/Mortgage	\$0.00	\$0.00	\$ -
584 New Building Expenses	\$0.00	\$0.00	\$ -
<b>TOTAL CAPITAL EXPENSE</b>	<b>\$25,000.00</b>	<b>\$44,134.15</b>	<b>\$40,000.00</b>
590 Legal Services	\$8,000.00	\$4,212.32	\$ 8,000.00
591 Audit & Accounting	\$14,000.00	\$11,827.92	\$ 14,000.00
594 Administrative Expense	\$9,000.00	\$6,887.36	\$ 9,000.00
595 Special Reserve Fund	\$20,000.00	\$0.00	\$ 20,000.00
596 Interest & Prin Short term	\$0.00	\$0.00	\$ -
598 Err & Omiss/Treas Bond	\$3,300.00	\$0.00	\$ 3,300.00
599 Contingencies	\$8,000.00	\$10,562.30	\$ 12,000.00
<b>TOTAL OVERHEAD &amp; DEBT SERVI</b>	<b>\$62,300.00</b>	<b>\$33,489.90</b>	<b>\$66,300.00</b>
<b>TOTAL EXPENSES</b>	<b><u>\$1,833,800.00</u></b>	<b><u>\$1,341,445.09</u></b>	<b><u>\$1,941,800.00</u></b>

\$12,173.00

April 13, 2026

TO: Shorewood-Troy Library Board of Trustees

FROM: Jennie Mills, Director

RE: Director's evaluation document

I will be handing out my self-evaluation document at the Board meeting on Monday. The google form has been prepared and is ready to be sent out as well.